

January 2016

Fanwood Resident
Fanwood, NJ 07023

RE: Dog and Cat License Renewal

Dear Fanwood Resident:

All dogs and cats in the Borough of Fanwood are required to be licensed each year. The licensing fees cover the payment of fees to the State of New Jersey and the cost of an Animal Control Officer. The deadline for licensing your animal, **seven months or older**, is January 31, 2016.

Beginning on the first business day of the new year, licenses may be obtained in person at the office of the Municipal Clerk, Fanwood Borough Hall, 75 North Martine Avenue, Fanwood, NJ 07023, 8 am to 4 pm, Monday through Friday, and 5 to 8 pm on Thursday evenings, or by mail addressed to the Municipal Clerk, at the above address, by enclosing the proper fee, current rabies vaccination certificate and/or prior year's license, and a **self addressed, stamped return envelope**. If you are renewing a license your pet is already in the system so you **will not** have to fill out the registration form below.

The license fees are \$10.00 per dog or cat for those spayed/neutered; \$15.00 per dog or cat for those un-neutered. You will be assessed a late fee if your animal is not licensed by January 31, 2016. If you no longer have a dog or cat, please call us at 908-322-8236 so that we can remove the animal from our system.

For new registrations only, please complete the application form below and return it to the Municipal Clerk's office by mail or in person along with the appropriate fee and documentation as itemized above.

NAME OF OWNER: _____
ADDRESS: _____ TELEPHONE NO.: _____
CAT _____ DOG _____ NEUTERED _____ SPAYED _____
NAME OF ANIMAL: _____ SEX: _____ BREED: _____ AGE: _____
COLOR: _____ RABIES VACCINATION EXPIRES: _____
HAIR: LONG _____ SHORT _____ VETERINARIAN: _____

No dog or cat license will be issued **without proof of rabies vaccination** which must be valid for the licensing year 2016.

Anyone owning, keeping or harboring any unlicensed dog or cat of licensing age will be subject to summons and possible fine.

Thank you for your cooperation in this matter.

Very truly yours,

Eleanor McGovern, Borough Administrator/Clerk