

Addendum #2
2016 SPECIFICATIONS
FOR THE FURNISHING AND DELIVERY OF
ELECTRONIC CREDIT / DEBIT CARD & PAYMENT CARD SERVICE

For the
Borough of Fanwood
County of Union
75 North Martine Avenue
Fanwood, NJ 07023

Vendor Questions:

Q: Annual volume and average transaction amount per department (municipal court, tax office & borough office)?

A: Due to very low volume usage by the Tax Office, this Formal Quote will NOT apply to the Tax Office

	Jan – Nov 2016	# of Transactions	Avg. Transaction Amount
Admin	201,775.10	269	750.00
Court	106,605.00	unavailable	
Recreation	136,089.00	211	630.00
Tax	Remove from Quote Request		

Q: What specific reports are required on a daily/monthly basis?

A. Monthly statement of expenses with detail on charges and fees.

Q: In the EQUIPMENT REQUIRED section, what is meant by “Debit Card Key Card”? Is a pin pad being requested? If so, would an internal pin pad that is part of the terminal work?

A: We currently use a Verifone terminal which is adequate to our needs.

Q: What is the communication method of these terminals...dial over phones lines or through the internet?

A. Phone line

Pat Hoynes
Purchasing Agent
Borough of Fanwood