

**BOROUGH OF FANWOOD  
UNION COUNTY, NEW JERSEY**

**NOTICE TO BIDDERS  
ADDENDUM TO BID**

The Borough of Fanwood has issued Addendum No. 3 in association with the public bid advertised on December 27, 2016 for TREE TRIMMING & REMOVAL SERVICES in order to address questions from prospective bidders.

In addition, please note that the bid due date is changed to **Thursday, February 16, 2017** at 10 AM.

The addendum is available for public inspection at the Administrative Offices of the Borough of Fanwood at 75 N. Martine Avenue, Fanwood, NJ 087023 between the hours of 8 AM and 4 PM, Monday through Friday.

Pat Hoynes  
Purchasing Agent  
Borough of Fanwood  
Union County  
New Jersey

**BOROUGH OF FANWOOD  
UNION COUNTY, NEW JERSEY**

**TREE TRIMMING & REMOVAL SERVICES BID**

**Original Due Date: ~~Thursday, January 12, 2017 at 10 AM~~  
Revised Due Date: ~~Thursday, January 19, 2017 at 10 AM~~  
Revised Due Date: ~~Tuesday, January 31, 2017 at 10 AM~~  
Revised Due Date: Thursday, February 16, 2017 at 10 AM**

**ADDENDUM NO. 3**

**January 25, 2017**

**Prospective Bidder Question**

Details were requested by a prospective bidder. Those questions and answers are attached below.

**Change of Bid Due Date**

Due date for the Tree Trimming & Removal Services Bid is changed to **Thursday, February 16 at 10 AM.**

Pat Hoynes  
Purchasing Agent

**To All Prospective Bidders:**

To indicate receipt of this **Addendum No. 3**, please sign this cover sheet of Addendum No. 3 and mail to the Borough Purchasing Agent at 75 N. Martine Avenue, Fanwood, New Jersey 07023, or submit with your bid proposal package.

RECEIPT ACKNOWLEDGED:

CONTRACTOR (Firm Name)

CONTRACTOR (Name of Person Acknowledging)

DATE

Contractor's Contact Information

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**ADDENDUM #3 2016 Tree Trimming  
BIDDER QUESTION**

Exhibit C bid proposal form:

**Q:** In items number 1,2 and 3 for stump only removal (grinding), are the grinding's to be removed from site? Also, are the areas to be repaired with topsoil seed and hay as was required in years past?

**A:** **All work includes cleaning up and removal of all debris and in the case of tree removal and stump removal includes the grinding out of the stump 8 inches below grade and removing all sawdust and chips and filling the hole with soil.**

**Q:** in items number 4,5 and 6, are the Stump Grind is to be removed? Also are the areas to be repaired with topsoil seed and Hay as I have been in the past?

**A:** **All work includes cleaning up and removal of all debris and in the case of tree removal and stump removal includes the grinding out of the stump 8 inches below grade and removing all sawdust and chips and filling the hole with soil. Area should be repaired with topsoil, seed and hay.**

**Q:** In items number seven and eight please define "clean" and provide the scope of work that is expected for that type of pruning. (for example, prune and remove all dead limbs 2 inches or larger thin interior sucker growth etc. etc. etc.) The tree care industry (TCIA) has standards for various types of pruning. These do not meet any of those standards and the definitions do not match any of those standards for normal pruning techniques.

**A:** **Definitions are from ANSIA300 (Part 1) Pruning.**

**Q:** In items number nine and 10, please define "raise" and provide the scope of work for what is expected for that type of pruning.

**A:** **Definitions are from ANSIA300 (Part 1) Pruning.**

**Q:** In items number 11 and 12 please define "Reduce" and provide the scope of work that is expected for that type of pruning.

**A:** **Definitions are from ANSIA300 (Part 1) Pruning.**

**Q:** In items number 13 and 14 please define "Thin" and provide a scope of work that is expected for that type of pruning.

**A:** **Definitions are from ANSIA300 (Part 1) Pruning.**

**Q:** In item number 15 please define specialty pruning young trees and provide a scope of work for what is expected for that type of pruning.

**A:** **Definitions are from ANSIA300 (Part 1) Pruning.**

Q: In items number 16 and 17 please define specialty pruning restoration and provide a scope of work that is expected for that type of pruning.

**A: Definitions are from ANSIA300 (Part 1) Pruning.**

Q: In item number 18 please clarify whether you are looking for an hourly rate, a daily rate for a two-man crew with equipment or a multiplier for the prices in the above items.

**A: Use a multiplier rate**

Q: On trees that require more than one type of pruning will we be invoicing for both? Four example, a cleaning and a reduction etc. etc.?

**A: Invoice for both**

Q: On many occasions over the last 15 years our company has worked on trees in Fanwood for the shade tree commission that have been in excess of 48-inch diameter. And stumps that sometimes are 5 to 10 feet across. Are there any accommodations for these excessively large trees? Can you add a separate line item for those excessively large trees?

**A: Pricing for removal of stumps in excess of 5 feet across to be negotiated at the time of service request.**

Q: There is no line item to price the cost of a crane in the quote. Yet the bid specifies that we need to be able to supply a crane when needed. Are there accommodations and pricing for a crane when and/or if needed? Is this something that will be billed separately? How will it be addressed?

**A: Pricing for use of crane to be negotiated at the time of service request.**

Q: On many occasions traffic control for police officers are required while working on or over the streets. Are there accommodations for the police officers or traffic control necessities when or if needed? Is this something that will be billed or invoiced separately? How will it be addressed?

**A: The vendor will arrange and pay for any and all traffic control. These costs will be reimbursed by the Borough upon invoicing.**

Q: there have been many occasions over the last year's while working in Fanwood for the Shade Tree commission that they have required tree removal that has been in a hazardous location relative to the utility wires. Those trees are very unique on every occasion. And are nearly impossible to bid on as a group due to the various constraints and possible hazards to human life when in proximity to high voltage wires. There have been occasions where we have informed the Shade Tree commission that it is not safe to do a tree removal without having specialized crews and equipment. There are no accommodations for these hazards with in the bid. Will they be invoiced additionally? How will these situations be handled?

**A: In the event of high voltage wire involvement; the borough will work directly with Public Service Electric and Gas to either clear the impediment or perform the tree work.**

Q: Is the tree work going to require prevailing wage certification? Or are you looking for bids without prevailing wage?

**A: This bid shall reflect NJ Prevailing Wages**

Q: The bid does not take into consideration extenuating circumstances such as hurricane conditions similar to hurricane Sandy. What accommodations or expectations are you looking for? Can you define what we will be responsible for under those type of conditions? Can you give us a scope of work for that type of scenario possibly including how many crews or men you might require and or the duration of time that you would expect from a company?

**A: It is the expectation of the Borough that the approved bidder would extend their resources to the Borough during declared emergencies. However, emergencies will be governed by New Jersey Public Contracts Law 40A:L11-6.**

Q: In the alternative since those scenarios are unlikely can you provide an exemption for those type of conditions that we would not be held responsible under the terms of this contract? Or possibly provide a day rate under those conditions consisting of a certain number of men and pieces of equipment?

**A: Assuming the “scenarios” referenced in the question are extreme conditions akin to Hurricane Sandy, such emergency situations will be governed by the New Jersey Public Contracts Law 40A:L11-6**