

**BOROUGH OF FANWOOD
MAYOR AND COUNCIL REGULAR MEETING
APRIL 18, 2016**

The Regular Meeting of the Mayor and Council was held on April 18, 2016, at Borough Hall, 75 North Martine Avenue, Fanwood, NJ 07023 at 7:05 PM.

Mayor Colleen Mahr presided and stated: I hereby announce and request that such be included in the minutes of the meeting that notice of time, place and date of this meeting has been prominently posted on the bulletin board at Borough Hall; mailed to the Times, The Star Ledger, Courier News, PATCH, Alternate Press by January 10, 2016 filed with the Borough Clerk and mailed to any person requesting same in accordance with the requirements of the Open Public Meeting Act

The Pledge of Allegiance was led by Mayor Mahr.

Eleanor McGovern, Borough Administrator, gave the invocation

Present: Kevin Boris, Russell Huegel, Tom Kranz, Erin Mcelroy-Barker, Katherine Mitchell, Jack Molenaar

Absent: None

Also Present: Mayor Colleen Mahr, Eleanor McGovern, Daniel McCarthy, Frederick Tomkins

MINUTES

Mitchell/Kranz moved to accept the following minutes as presented. Motion carried.

Regular Meeting	March 21, 2016
Agenda Meeting	April 4, 2016
Special Meeting	April 11, 2016
DRA Meeting	April 4, 2016

APPOINTMENTS/RESOLUTIONS/PROCLAMATIONS/PRESENTATIONS

Presentations:

Mayor Colleen Mahr presented Joanne Muoio, Shade Tree Commissioner with a Devlin Print of the Community House in recognition of her dedicated service to the Shade Tree Commission for approximately 19 years. Commissioner Muoio was present to receive this honor.

Joan Skubish, Historic Preservation Commissioner, was present to share a Fanwood post card she found on the internet that was written by the Borough's first Librarian/Post Mistress.

Mayor Mahr announced that there was a need for gardeners to plant flowers for the downtown planters. If anyone was interested they should call Borough Hall.

Proclamations:

Councilman Kranz read the following proclamation.

**AUTISM AWARENESS MONTH
APRIL 2016**

WHEREAS, autism is a pervasive developmental disorder affecting the social, communication and behavioral skills of those affected by it, and

WHEREAS, Autism Spectrum Disorder (ASD) is a lifelong developmental disorder, resulting in a range of significant impairments to an individual's communication abilities, behaviors, and social interactions, and a range of other secondary medical conditions; and there is no medical detection or cure for autism, and

WHEREAS, 1 in 68 children nationally and 1 in 45 children in New Jersey are affected by autism and no two children with ASD are the same, as mannerisms and severity of symptoms vary; and

WHEREAS, many families living with ASD are challenged by complex medical needs, strains on finances, overburdened schedules with ongoing therapies, academic concerns, doctor appointments, lack of respite and access to skilled child care, strains on family and social relationships; and

WHEREAS, although there is currently no known cause or cure for ASD, with proper early education, training, and community supports, individuals with ASD can lead meaningful, productive and enjoyable lives; and

WHEREAS, individuals with autism often require a lifetime of specialized and community support services to ensure their health and safety and to support families' resilience as they manage the psychological and financial burdens autism can present, and

WHEREAS, organizations such as Autism New Jersey is spearheading an awareness effort in order to educate parents, professionals and the general public about autism and its effects and to advocate for collaborative partnerships with community businesses, organizations, and individuals to optimize resources and supports to meet the interests, needs, and challenges of people with autism..

NOW, THEREFORE, I, Colleen Mahr, Mayor of the Borough of Fanwood, do hereby proclaim April 2016, **AUTISM AWARENESS MONTH** in the Borough and urge all residents to participate in our municipality's National Autism Awareness Month in

order to become better educated about autism and create a better community for individuals with autism..

Councilman Molenaar read the following proclamation.

**CLEAN COMMUNITY DAY
APRIL 23, 2016**

WHEREAS, the Borough of Fanwood recognizes the necessity for a clean community by participating in a program sponsored by the New Jersey State Department of Environmental Protection to help educate citizens in controlling litter in the Borough, with this year's theme: Clean Your Block Party", and

WHEREAS, the Borough participates in an "Earth Day" program through the Borough's annual **Clean Community Day**, on Saturday, April 23, 2016, and

WHEREAS, this year we will be participating in Fanwood's 27th Earth Day/Clean Community Day with concerned residents of Fanwood and neighboring communities, to reflect our commitment and resolve to create a safer, cleaner and more livable community, and

WHEREAS, the Fanwood Clean Community Committee organizes and implements a clean community program to pick up litter in the Borough and to encourage positive behaviors toward community improvement, and

WHEREAS, concerned citizens, in cooperation with the Public Works Department and the Clean Community Committee, enthusiastically pick up, shovel and haul litter left by environmentally unconcerned citizens to help build a clean and healthy environment for generations to come, and

WHEREAS, the Governing Body recognizes the efforts of these dedicated citizens who formed an alliance to become stewards of the environment and whose efforts reduce waste, increase recycling, educate our leaders of tomorrow, and beautify Fanwood.

NOW, THEREFORE, I, Colleen Mahr, Mayor of the Borough of Fanwood, do hereby proclaim April 23, 2016 "**CLEAN COMMUNITY DAY**" in the Borough of Fanwood and publicly thank the volunteers, especially those that return year after year, to fight the deterioration of the environment; the donors who support this worthwhile event; and ask the citizens of this community to join the Governing Body in acknowledging the contributions of these committed citizens working for the benefit of others. Nothing is more powerful than the collective actions of a Community.

Resident and Clean Community Committee Member Bob, McCarthy, a 27 year member of the Clean Community Committee, was present to receive the proclamation.

The following Proclamation was presented to Gertrude Ricca, a resident of The Chelsea of Fanwood, at her 100th birthday celebration.

**GERTRUDE RICCA
100TH BIRTHDAY**

WHEREAS, GERTRUDE RICCA was born in Astoria, Queens, New York on March 26, 1916, and is celebrating her 100th birthday, and

WHEREAS, GERTRUDE RICCA, also known as Bobbi, after graduation worked as a Secretary to support herself until she married Frank Ricca during WWII, in 1943. They lived in different places since Frank was a soldier in the United States Army. Gertrude and Frank raised two children, a daughter and a son who subsequently created three granddaughters and seven great grand children, and

WHEREAS, GERTRUDE RICCA living in the Borough since 2008 represents the essence of Fanwood residents who are talented, generous and caring, and

WHEREAS, we celebrate **BOBBI'S** unconquerable spirit, sensitivity and caring heart, and

WHEREAS, since there is no one like **BOBBI** we treasure her uniqueness with the hope that for every candle on her cake she receives wonderful surprises throughout the year.

NOW, THEREFORE, I, Colleen Mahr, Mayor of the Borough of Fanwood, do hereby proclaim March 26, 2016, **GERTRUDE RICCA DAY**, in the Borough and along with the Borough Council wish that this celebration is the best of birthdays, the best one ever, for this remarkable woman, **GERTRUDE RICCA**.

HAPPY BIRTHDAY BOBBI!

CORRESPONDENCE

Mitchell/Huegel moved to accept the correspondence as presented. Motion carried. Councilman Boris abstained from voting.

1. Price, Meese, Shulman & D'Arminio
RE: Construction of sidewalk and maintenance related to a Planning Board application
Disposition: Letter will be sent to Price, Meese, Shulman & D'Arminio

COUNCIL REPORTS

A. Administration and Finance (Councilman Huegel)

Huegel/Boris moved to accept the Tax Collector's Report for the month of March. Motion carried.

Huegel/Mitchell moved to adopt the Payment of Claims. Motion carried on the following Roll Call Vote.

FOR: Huegel, Mitchell, Boris, Kranz, Mcelroy-Barker, Molenaar
AGAINST: None
ABSENT: None

ABSTAINED: None

Councilman Huegel reported on the Borough's 2016 Operating and Capital Budgets and the 2016 School Board Budget that will increase \$400 for the average taxpayer in Fanwood.

B. Public Safety

Councilman Boris reported for the Environmental Commission and the Police Department.

C. Public Works (Councilman Molenaar)

Councilman Molenaar reported for Public Works for the month of March. He also reported on the shared services the Borough participates in with the Board of Education citing how the electrical problem at Borough Hall was eliminated by the Board's electrician.

D. Land Use and Historic Preservation (Councilwoman Mcelroy-Barker)

Councilwoman Mcelroy-Barker reported for the Recreation Commission's plans for the Party in the Park, on June 28 and camp registrations can be done on line.

E. Recreation and Community Services (Councilman Kranz)

Councilman Kranz announced the "Rockin' for Autism" event at LaGrande Park on Saturday that was initiated by the Mallory Banks family. He also stated that the new Fanwood Website is being renovated and will be up shortly.

F. Health and Senior Citizens (Councilwoman Mitchell)

Councilwoman Mitchell reported for the Library, Shade Tree Commission, Rescue Squad, and the Senior Citizen meetings.

OLD BUSINESS

A. Administration and Finance (Councilman Huegel)

Ordinance 16-02-S

Huegel/Mitchell moved to open the public hearing on Ordinance 16-02-S. Motion Carried.

No one spoke.

Huegel/Kranz moved to close the public hearing. Motion carried.

CFO Tomkins explained the usefulness and necessity of the CAP Ordinance.

Huegel/Mitchell moved to adopt Ordinance 16-02-S on second reading. Motion carried on the following roll call vote.

**BOROUGH OF FANWOOD
ORDINANCE 16-02-S**

**CALENDAR YEAR 2016
ORDINANCE TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et.seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said final budget appropriations to 0.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations; and,

WHEREAS, a municipality may, by ordinance, bank the difference between its final budget appropriations and the 3.5% increase authorized by this ordinance when said difference is not appropriated as part of the final budget; and,

WHEREAS, the Borough Council of the Borough of Fanwood, County of Union, hereby determines that this difference in the amount of \$253,091.44 that is not appropriated as part of the final 2016 budget shall be retained as an exception to the final appropriations in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption

FOR: Huegel, Mitchell, Boris, Kranz, Mcelroy-Barker, Molenaar
AGAINST: None
ABSENT: None
ABSTAINED: None

2016 Municipal Budget

Huegel/Molenaar moved to open the public hearing on the 2016 Municipal Budget. Motion carried.

No one spoke.

Councilman Huegel and CFO Tomkins gave highlights on the budget presented.

Mitchell/Kranz moved to close the meeting to the public. Motion carried.

Resolution 16-04-63

Huegel/Mitchell moved to adopt Resolution 16-04-63. Motion carried.

BOROUGH OF FANWOOD

RESOLUTION TO AMEND BUDGET

Mayor and Council Regular Meeting

April 18, 2016

Total Operations - Excluded From "CAPS"	950,698.69	\$989,031.69
Detail:		
Salaries and Wages		40,333.00
Other Expenses	946,698.69	944,698.69
(E) Deferred Charges and Other Statutory Expenditures:		
Excluded from CAP		
Special Emergency Authorizations-		
Emergency Authorizations		12,500.00
5 Years (N.J.S.A. 40A:4-55)	23,500.00	11,000.00
(H-2) Total General Appropriations for Municipal Purposes Excluded From "CAPS"	2,144,598.36	2,182,931.36
(O) Total General Appropriations-Excluded From "CAPS"	\$2,144,598.36	\$2,182,931.36

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for her certification of the local municipal budget so amended.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 18th day of April, 2016.

Certified by me

_____, 2016

Municipal Clerk

CFO Tomkins explained that this resolution amends the 2016 Budget as presented.

Huegel/Kranz moved to adopt the amended budget. Motion carried on the following roll call vote.

FOR: Huegel, Kranz, Boris, Mcelroy-Barker, Mitchell, Molenaar
 AGAINST: None
 ABSENT: None
 ABSTAINED: None

NEW BUSINESS

A. Administration and Finance (Councilman Huegel)

Ordinance 16-03-R

Huegel/Kranz moved to adopt Ordinance 16-03-R on first reading. Motion carried.

AN ORDINANCE ADOPTING A REVISION TO THE REDEVELOPMENT PLAN FOR THE BLOCK BOUNDED BY SOUTH AVENUE, MARTINE AVENUE, LAGRANDE AVENUE AND SECOND STREET IN THE BOROUGH OF FANWOOD, NEW JERSEY PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1, ET SEQ.

Second Reading and Public Hearing is scheduled for May 16, 2016.

Resolution 16-04-52

Huegel/Kranz moved to adopt Resolution 16-04-52. Motion carried on the following roll call vote.

WHEREAS, the Mayor and Council have a need to acquire special engineering services (“Services”), by means of a fair and open contract procedure pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Borough Clerk has determined that the value of the Services may exceed \$17,500, and

WHEREAS, Andrew Baron, Esq., from Kochanski, Baron & Galfy, P.C., submitted a response to the RFQ issued by the Mayor and Council for services relating to Tax Appeal Counsel and was determined to be a Qualified Respondent for the Services, and

WHEREAS, the Mayor and Council have determined to retain said firm.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fanwood that Andrew Baron, Esq., be, and hereby is, appointed to provide legal services for tax appeals for the Borough of Fanwood.

BE IT FURTHER RESOLVED that a copy of the attached notice be printed once in The Times of Scotch Plains within 10 days from this date.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be, and hereby are, authorized to enter into a contract in accordance with the terms of this Resolution and the attached Notice.

**NOTICE OF AWARD OF CONTRACT
FOR PROFESSIONAL SERVICES BY THE BOROUGH OF FANWOOD
RESOLUTION 16-04-52**

CONTRACTOR:	Andrew Baron, Esq. Kochanski, Baron & Galfy, P.C. 1275 Westfield Avenue Rahway, NJ 07065
NATURE OF SERVICE:	Tax Appeal Legal Counsel
DURATION:	Period ending December 31, 2016

AMOUNT: Not to exceed \$10,000.00

A copy of this resolution and contract relating to the services are on file and available for public inspection in the Municipal Clerk's office.

FOR: Huegel, Kranz, Boris, Mcelroy-Barker, Mitchell, Molenaar
AGAINST: None
ABSENT: None
ABSTAINED: None

Resolution 16-04-53

Huegel/Mitchell moved to adopt Resolution 16-04-53. Motion carried.

**CORRECTIVE ACTION PLAN FOR THE
ANNUAL AUDIT YEAR ENDED DECEMBER 31, 2014**

RECOMMENDATION

That funds be encumbered prior to ordering of goods and services and all vouchers contain the required support documentation and approvals prior to their payment.

CORRECTIVE ACTION

We agree that this is the system and should be followed. There are times when all items are not present at the time of payment. We will strive to eliminate this as an issue.

RECOMMENDATION

That the Current Fund General Ledger be accurately maintained.

CORRECTIVE ACTION

The General Ledger is being maintained as accurately as possible. The auditor suggested several entries that were agreed to and made.

RECOMMENDATION

That written approval from the Director of the Division of Local Government Services be obtained for all funds expended as dedicated revenue.

CORRECTIVE ACTION

We agree and the required Dedication by Riders have been approved by the Division of Local Government Services.

Resolution 16-04-54

Huegel/Mitchell moved to adopt Resolution 16-04-54. Motion carried on the following roll call vote.

RESOLUTION AUTHORIZING SETTLEMENT OF THE 2012, 2013, 2014 AND 2015 TAX APPEAL ENTITLED., JAMES PILEWSKI V. BOROUGH OF FANWOOD, DOCKET NOS.: 010583-2012, 010951-2013, 010165-2014 AND 010460-2015 , BLOCK 91, LOT 6 COMMONLY KNOWN AS 346 SOUTH AVENUE, FANWOOD.

WHEREAS, an appeal of the real property tax assessment for tax years 2012, 2013, 2014, and 2015 Block 91, Lot 6 has been filed by the taxpayer, James Pilewski.

WHEREAS, the Borough of Fanwood desires to settle the tax appeal for the tax years 2012, 2013, 2014 and 2015, and the proposed settlement agreement has been reviewed and recommended by the Borough Special Tax Counsel and Tax Assessor; and

WHEREAS, settlement of said matter as more fully set forth below is in the best interests of the Borough of Fanwood;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Fanwood that the tax appeal settlement for the property and tax years herein are hereby authorized as follows:

1. Settlement of the 2012, 2013, 2014 and 2015 tax appeals are hereby authorized as follows:
346 South Avenue Fanwood

Year: 2012

	<u>ORIGINAL ASSESSMENT</u>	<u>COUNTY TAX BOARD ASSESSMENT</u>	<u>REQUESTED TAX COURT JUDGMENT</u>
Land	\$91,600		\$91,600
Improvements	\$466,600	<u>AFFIRMED</u>	\$349,500
Total	\$558,200		\$441,100

Year: 2013

	<u>ORIGINAL ASSESSMENT</u>	<u>COUNTY TAX BOARD ASSESSMENT</u>	<u>REQUESTED TAX COURT JUDGMENT</u>
Land	\$91,600		\$91,600
Improvements	\$466,600	<u>AFFIRMED</u>	\$349,940

Total \$558,200 \$441,500

Year 2014

	<u>ORIGINAL ASSESSMENT</u>	<u>COUNTY TAX BOARD ASSESSMENT</u>	<u>REQUESTED TAX COURT JUDGMENT</u>
Land	\$91,600		\$91,600
Improvements	\$466,600	<u>AFFIRMED</u>	\$369,300
Total	\$558,200		\$460,900

Year: 2015

	<u>ORIGINAL ASSESSMENT</u>	<u>COUNTY TAX BOARD ASSESSMENT</u>	<u>REQUESTED TAX COURT JUDGMENT</u>
Land	\$91,600		\$91,600
Improvements	<u>\$466,600</u>	<u>AFFIRMED</u>	\$368,860
Total	\$558,200		\$460,500

2. The Borough Special Tax Counsel and Tax Assessor are hereby authorized and directed to execute and deliver such agreements, pleadings stipulations or other documentation as is reasonably necessary and/or appropriate to memorialize the settlement authorized herein;

3. The provisions of N.J.S.A. 54:51A-8 (Freeze Act) shall be applicable to the assessment on the property for tax year 2016. The 2016 assessment shall be reduced to the level on the Tax Court Judgment for the 2015 tax year.

FOR: Huegel, Mitchell, Boris, Kranz, Mcelroy-Barker, Molenaar
 AGAINST: None
 ABSENT: None
 ABSTAINED: None

Huegel/Mitchell moved to adopt Resolution 16-04-55. Motion carried on the following roll call vote.

WHEREAS, overpayments and/or duplicate payments exist on the following line items:

Owner	Address	Amount	Blk/Lot
Kingaman, C & A	2050 Princeton Avenue	\$2,677.40	116/35
Crifasi, J & J	32 Glenwood Road	\$2,476.25	71/10

BE IT RESOLVED the Tax Collector is hereby authorized to refund these overpayments to the respective homeowners or mortgage company per requests on file.

FOR: Huegel, Mitchell, Boris, Kranz, Mcelroy-Barker, Molenaar
 AGAINST: None
 ABSENT: None
 ABSTAINED: None

Resolution 16-04-56

Resolution 16-04-56 was removed from the agenda prior to the meeting.

WHEREAS, an emergent condition has arisen in that the Borough of Fanwood is expected to enter into contracts, commitments or payments prior to the CY 2016 Budget and no adequate provision has been made in the CY 2016 temporary budget for the afore said purposes, and

WHEREAS, N.J.S.A.: 40-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year CY 2013 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$2,382,700.66.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Fanwood, in the County of Union, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

Emergency temporary appropriation is and the same are hereby made in the amount of \$208,999.00 as follows:

Salary:

Mayor S&W	\$1,000.00	Crossing Guard S&W	\$1,000.00
Senior Citizen S&W	\$500.00		

Operations:

DCRP	\$250.00	Dispatch	\$42,432.00
Group Insurance	\$100,000.00	Hydrants	\$10,000.00
Payment of BANS	\$53,817.00		

Resolution 16-04-57

Huegel/Kranz moved to adopt Resolution 16-04-57. Motion carried on the following roll call vote.

FOR: Huegel, Kranz, Boris, Mcelroy-Barker, Mitchell, Molenaar
 AGAINST: None
 ABSENT: None
 ABSTAINED: None

B. Public Safety (Councilman Boris)

Resolution 16-04-50

Boris/Kranz moved to adopt Resolution 16-04-50. Motion carried.

WHEREAS, Thomas Chisholm has completed the necessary requirements for an in-grade promotion to Patrolman C, and

WHEREAS, the Chief of Police certifies that the prerequisites for in-grade promotion have been accomplished and has recommended that Thomas Chisholm be promoted to Patrolman C, on April 1, 2016.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council do hereby authorize Thomas Chisholm’s promotion to Patrolman C on April 1, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Borough Treasurer to make the necessary salary adjustment.

Resolution 16-04-51

Boris/Mitchell moved to adopt Resolution 16-04-51. Motion carried.

WHEREAS, Ryan Gilmore has completed the necessary requirements for an in-grade promotion to Patrolman C, and

WHEREAS, the Chief of Police certifies that the prerequisites for in-grade promotion have been accomplished and has recommended that Ryan Gilmore be promoted to Patrolman C, on April 15, 2016.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council do hereby authorize Ryan Gilmore’s promotion to Patrolman C on April 15, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Borough Treasurer to make the necessary salary adjustment.

Resolution 16-04-52

Boris/Kranz moved to adopt Resolution 16-04-52. Motion carried.

WHEREAS, the Mayor and Council have a need to acquire special engineering services (“Services”), by means of a fair and open contract procedure pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Borough Clerk has determined that the value of the Services may exceed \$17,500, and

WHEREAS, Andrew Baron, Esq., from Kochanski, Baron & Galfy, P.C., submitted a response to the RFQ issued by the Mayor and Council for services relating to Tax Appeal Counsel and was determined to be a Qualified Respondent for the Services, and

WHEREAS, the Mayor and Council have determined to retain said firm.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fanwood that Andrew Baron, Esq., be, and hereby is, appointed to provide legal services for tax appeals for the Borough of Fanwood.

BE IT FURTHER RESOLVED that a copy of the attached notice be printed once in The Times of Scotch Plains within 10 days from this date.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be, and hereby are, authorized to enter into a contract in accordance with the terms of this Resolution and the attached Notice.

**NOTICE OF AWARD OF CONTRACT
FOR PROFESSIONAL SERVICES BY THE BOROUGH OF FANWOOD
RESOLUTION 16-04-52**

CONTRACTOR:	Andrew Baron, Esq. Kochanski, Baron & Galfy, P.C. 1275 Westfield Avenue Rahway, NJ 07065
NATURE OF SERVICE:	Tax Appeal Legal Counsel
DURATION:	Period ending December 31, 2016

AMOUNT: Not to exceed \$10,000.00

A copy of this resolution and contract relating to the services are on file and available for public inspection in the Municipal Clerk’s office.

C. Public Works (Councilman Molenaar)

Resolution 16-04-58

Molenaar/Kranz moved to adopt Resolution 16-04-58. Motion carried on the following roll call vote.

WHEREAS, the Mayor and Council have a need to acquire special environmental consulting services (“Services”), by means of a fair and open contract procedure pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Borough Clerk has determined that the value of the Services may exceed \$17,500, and

WHEREAS, T & M Associates submitted a response to the RFQ issued by the Mayor and Council for the Services relating to Environmental Consulting Services and was determined to be a Qualified Respondent for the Services, and

WHEREAS, the Mayor and Council have determined to retain said firm.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fanwood that T & M Associates, be, and hereby is, appointed to provide professional engineering services specifically to confirm full delineation of the existing groundwater is complete so the Remedial Investigation Report can be submitted.

BE IT FURTHER RESOLVED that a copy of the attached notice be printed once in The Times of Scotch Plains within 10 days from this date.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be, and hereby are, authorized to enter into a contract in accordance with the terms of this Resolution and the attached Notice.

**NOTICE OF AWARD OF CONTRACT
FOR PROFESSIONAL SERVICES BY THE BOROUGH OF FANWOOD
RESOLUTION 16-04-58**

CONTRACTOR: T & M Associates
Eleven Tindall Road
Middletown, NJ 07748

NATURE OF SERVICE: Environmental consulting services to perform additional groundwater remedial investigation activities to confirm full delineation of the groundwater impacts identified at the Public Works facility

DURATION: Period ending December 31, 2016

AMOUNT: Not to exceed \$43,600.00

A copy of this resolution and contract relating to the services are on file and available for public inspection in the Municipal Clerk’s office.

FOR: Molenaar, Kranz, Boris, Huegel, Mcelroy-Barker, Mitchell

AGAINST: None

ABSENT: None

ABSTAINED: None

Resolution 16-04-59

Molenaar/Kranz moved to adopt Resolution 16-04-59. Motion carried on the following roll call vote.

WHEREAS, the Mayor and Council have a need to acquire special engineering services (“Services”), by means of a fair and open contract procedure pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Borough Clerk has determined that the value of the Services may exceed \$17,500, and

WHEREAS, T & M Associates submitted a response to the RFQ issued by the Mayor and Council for the Services relating to Engineering Services and was determined to be a Qualified Respondent for the Services, and

WHEREAS, the Mayor and Council have determined to retain said firm.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fanwood that T & M Associates, be, and hereby is, appointed to provide inspection services for the Skate Board Park Corrective Action.

BE IT FURTHER RESOLVED that a copy of the attached notice be printed once in The Times of Scotch Plains within 10 days from this date.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be, and hereby are, authorized to enter into a contract in accordance with the terms of this Resolution and the attached Notice.

**NOTICE OF AWARD OF CONTRACT
FOR PROFESSIONAL SERVICES BY THE BOROUGH OF FANWOOD
RESOLUTION 16-04-59**

CONTRACTOR: T & M Associates

Eleven Tindall Road
Middletown, NJ 07748

NATURE OF SERVICE: Inspection Services for the Skateboard Park Corrective Action

DURATION: Period ending December 31, 2016

AMOUNT: Not to exceed \$5,590.00

A copy of this resolution and contract relating to the services are on file and available for public inspection in the Municipal Clerk’s office.

FOR: Molenaar, Kranz, Boris, Huegel, Mcelroy-Barker, Mitchell
AGAINST: None
ABSENT: None
ABSTAINED: None

Resolution 16-04-60

Molenaar/Mitchell moved to adopt Resolution 16-04-60. Motion carried on the following roll call vote.

WHEREAS, four quotes were solicited by the Public Works Director for the 2016 landscaping maintenance contract, and

WHEREAS, D. Germinder Landscape Contractor, LLC was the lowest bidder with a bid of \$11,000.00 for a one year period, and the Public Works Director recommends that the contract be awarded to this vendor.

BE IT RESOLVED by the Borough Council that D. Germinder Landscape Contractor, LLC be awarded the contract for landscaping maintenance for 2016, in the amount of \$11,000.00.

FOR: Molenaar, Mitchell, Boris, Huegel, Kranz, Mcelroy-Barker
AGAINST: None
ABSENT: None
ABSTAINED: None

D. Recreation and Community Services (Councilman Kranz)

Resolution 16-04-61

Kranz/Mitchell moved to adopt Resolution 16-04-61. Motion carried on the following roll call vote.

WHEREAS, the Mayor and Council have a need to acquire special engineering services (“Services”), by means of a fair and open contract procedure pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Borough Clerk has determined that the value of the Services may exceed \$17,500, and

WHEREAS, **CME Associates, 3141 Bordentown Avenue, Parlin, NJ 08859**, submitted a response to the RFQ issued by the Mayor and Council for services relating to engineering services and was determined to be a Qualified Respondent for the Services, and

WHEREAS, the Mayor and Council have determined to retain said firm.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fanwood that CME Associates, be, and hereby is, appointed to provide engineering services for Master Planning of Recreational Facility Improvements for Forest Road Park in the Borough of Fanwood.

BE IT FURTHER RESOLVED that a copy of the attached notice be printed once in The Times of Scotch Plains within 10 days from this date.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be, and hereby are, authorized to enter into a contract in accordance with the terms of this Resolution and the attached Notice.

**NOTICE OF AWARD OF CONTRACT
FOR PROFESSIONAL SERVICES BY THE BOROUGH OF FANWOOD
RESOLUTION 16-04-61**

CONTRACTOR: CME Associates
3141 Bordentown Avenue
Parlin, NJ 08859

NATURE OF SERVICE: Professional Services for Master Planning
of Forest Road Park

DURATION: Period ending December 31, 2016

AMOUNT: Not to exceed \$9,685.00

FOR: Kranz, Mitchell, Boris, Huegel, Mcelroy-Barker, Molenaar
AGAINST: None
ABSENT: None
ABSTAINED: None

MEETING OPEN TO THE PUBLIC

Mitchell/Kranz moved to open the meeting to the public. Motion carried.

Mike Lewis, 41 Beech Avenue, commented about the School Board Budget. He also asked about Station Square's COAH obligation. Mayor Mahr addressed his questions.

COUNCIL COMMENTS

Councilman Boris and Councilwoman Mitchell wished everyone a Happy Spring.
Councilman Kranz reported that the Municipal Parking Lot would be paved this week.
Councilman Huegel reminded everyone about Clean Community Day, Happy Earth Day
Councilwoman Mcelroy-Barker wished all a good night.
Councilman Molenaar reported that Councilman Boris completed his first marathon.

EXECUTIVE SESSION

Mitchell/Kranz moved the meeting into Executive Session to discuss matters relating to negotiations. Motion carried.

Molenaar/Kranz moved to return to the normal order of business. Motion carried.

ADJOURNMENT

Molenaar/Mitchell moved to adjourn at 8:45 pm. Motion carried.

Respectfully submitted,

Eleanor McGovern
Borough Clerk