

**BOROUGH OF FANWOOD  
BOARD OF HEALTH  
REGULAR MEETING  
AUGUST 7, 2014**

The regular meeting of the Board of Health was called to order at 7:00PM by President Phyllis Fischer.

Ms. Fischer: Presided and stated: "I hereby announce and request that same be included in the minutes of this meeting, that notice of the time, place and date of the meeting has been prominently posted on the bulletin board at Borough Hall, mailed to The Times, The Press and Courier News, filed with the Borough Clerk and mailed to any person requesting same in accordance with the Open Public Meetings Act."

**ROLL CALL**

Present: Ms. Regina Brown, Ms. Phyllis Fischer, Ms. Thelma Southers

Also Present: Ms. Colleen Huehn, Ms. Laura Scanlon, Ms. Tanya Moon, Ms. Megan Avallone, Councilman Thomas Kranz

Absent: Ms. Margaret Lewis, Mr. Michael Lewis, Mr. Robert Stovall, Ms. Kathleen Thomas

**EXECUTIVE SESSION**

On a motion by Ms. Brown, seconded by Ms. Southers the meeting moved into Executive Session at 7:15PM.

On a motion by Ms. Brown, seconded by Ms. Southers, the meeting was moved to normal order of business at 7:30PM.

**APPROVAL OF MINUTES**

On a motion by Ms. Brown, seconded by Ms. Southers, the minutes of the May 1<sup>st</sup> meeting, having been distributed to all members, were approved as written.

**FINANCIAL REPORTS**

The secretary submitted the following financial reports:

**Month of May**

Receipts.....	\$
1,043.00	
Receipts as of May 31 <sup>st</sup> .....	\$
6,274.00	

**Month of June**

Receipts.....\$  
538.00  
Receipts as of June 30<sup>th</sup> .....\$  
6,812.00

**Month of July**

Receipts.....\$  
775.00  
Receipts as of July 31<sup>st</sup> .....\$  
7,587.00

**Disbursements**

**Month of May**

Salary.....\$  
902.68  
Safety Paper.....\$  
57.00

**Month of June**

Salary.....\$  
902.68  
2<sup>nd</sup> quarter contract payment – Westfield.....\$10,341.50

**Month of July**

Salary.....\$  
902.68  
3<sup>rd</sup> quarter contract payment – Westfield.....\$10,341.50

**VITAL STATISTICS**

Ms. Brown read the following reports:

**Month of May**

Births in Town.....None  
Marriages in Town.....None  
Deaths in Town (Fanwood residents).....Four  
Domestic Partnership Agreements.....None  
Civil Unions in Town.....None

Births out of Town.....Four  
 Marriages out of Town.....None  
 Deaths out of Town – Fanwood residents.....One  
 Civil Unions out of Town.....None  
 Total births to Fanwood residents to date: Thirty Six

**Month of June**

Births in Town.....None  
 Marriages in Town.....None  
 Deaths in Town (Fanwood residents).....Two  
 Domestic Partnership Agreements.....None  
 Civil Unions in Town.....None  
 Births out of Town.....Eleven  
 Marriages out of Town..... Two  
 Deaths out of Town – Fanwood residents.....Three  
 Civil Unions out of Town.....None  
 Total births to Fanwood residents to date: Forty Seven

**Month of July**

Births in Town.....None  
 Marriages in Town.....None  
 Deaths in Town (Fanwood residents).....None  
 Domestic Partnership Agreements.....None  
 Civil Unions in Town.....None  
 Births out of Town.....One  
 Marriages out of Town..... One  
 Deaths out of Town – Fanwood residents.....Two  
 Civil Unions out of Town.....None  
 Total births to Fanwood residents to date: Forty Eight

**CHILD HEALTH/NURSING**

**Monthly Nursing Report  
 May 2014**

**CHILD HEALTH CONFERENCE** – There were two scheduled child health conferences in May; on 5/21/14 and 5/28/14. One child from Fanwood was seen.

Physical Examinations – 1; Immunizations -3.

**NJ CANCER EDUCATION & EARLY DETECTION (CEED Program) –**

A representative from the NJCEED program is now present at our child health clinics to provide information to uninsured or underinsured men & women who may qualify for breast, cervical, colorectal & prostate cancer screenings. This program is made possible by grants from the New Jersey

Department of Health, Office of Chronic Disease Prevention & Control / New Jersey Cancer Education & Early Detection Program.

The next free cancer screening event will be held on Saturday, June 7th from 10:00am-3:00pm at the Union Township Community Action Organization located at 2410 Springfield Avenue Vauxhall, NJ 07088. For further information, please contact the Union County Office of Health Management at 908-518-5630 or [www.ucnj.org](http://www.ucnj.org)

#### **CHILDREN'S BICYCLE & SPORTS HELMETS – MAY UPDATE-**

Contact was made with Safe Kids of Union County in order to obtain additional helmets for the spring & summer seasons. For the month of May, we have received 2 separate shipments for a total of 175 helmets.

The Westfield Regional Health Department is partnering with the Westfield Recreation Department to offer a bicycle safety program. This program will also include participation from the New York Bicycle Club. The goal of this program will be to provide young children with the educational tools to practice bicycle safety.

This department will assist in securing bicycle helmets through participation as a committee member of the 'Be Hard Headed' Helmet Safety Campaign of Safe Kids of Union County sponsored by Children's Specialized Hospital. This program will be held on Sunday, June 1, 2014 from 9am-3pm. Event is to be held at the Westfield Memorial Pool Parking lot.

The Westfield Regional Health Department is partnering with the Fanwood Recreation Department to offer a bicycle safety program called the 'Training Wheels Toss'. This event will be held on Sunday, June 8<sup>th</sup> from 1-4pm at the Vocational/Technical School parking lot on Raritan Road in Scotch Plains. Pre-registration is recommended & can be done on-line at [www.fanwoodrecreation.org](http://www.fanwoodrecreation.org) & follow the link to complete registration on-line. The cost of the program is \$3. Westfield Regional Health Department will be donating 50 free bicycle helmets, bicycle safety informational coloring books, reflector kits & glow in the dark bracelets. These helmets have been secured through participation as a committee member of the 'Be Hard Headed' Helmet Safety Campaign of Safe Kids of Union County sponsored by Children's Specialized Hospital.

#### **HEALTH MAINTENANCE-**

\*Blood Pressure Screening- Fanwood Seniors- 19 residents were screened and educated on 5/12/14.

**OFFICE VISITS-** There were 5 office visits for blood pressure for the month of May.

**VACCINES FOR ADULTS PROGRAM-** The Vaccines for Adults Program continues to be offered to residents. Available vaccines are: HPV, Tdap, Meningitis, Pneumonia & Shingles. To be eligible, individuals must meet any one of the following criteria: be uninsured, have Medicaid, or have Medicare (but not Part D). Interested persons should contact the Westfield Regional Health Department to determine if they meet these guidelines and whether the vaccine would be appropriate for them to receive.

For May 2014: 2 VFA vaccines were given.

**VFA PROGRAM UPDATE:** Contact was made with local medical practices & organizations to educate physicians and staff regarding this program. Medical & parish staff were informed of program criteria

eligibility and immunizations available. Practices/organizations contacted include:

- \* Westfield Pediatrics
- \* Dr. Kathleen Cunningham, Westfield
- \* Drs. Gary & Alyssa Kaye, Cranford
- \* Holy Trinity RC Church

**AUDITS** –An audit was conducted on the Westminster Preschool in Fanwood on 4/4/14. 120 records were reviewed regarding immunization compliance. This audit revealed 3 children were improperly vaccinated reflecting a compliance rate of 98%. A re-audit was conducted on 5/28/14 that showed 3 children still remain improperly vaccinated. Discussion with preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion practices. Results of this re-audit will be forwarded to the NJ State Vaccine Preventable Disease Program for follow-up investigation.

**CHRONIC DISEASES** - There was 1 chronic disease case reported to the health department for Fanwood.

- Hepatitis B - 1 case

**COMMUNICABLE DISEASES** –

- There were no communicable disease cases reported to the health department for Fanwood.

**ANNOUNCEMENTS**- Overlook Medical Center is sponsoring the following screening events for June & July 2014:

- \*Cholesterol Screening on Monday, June 2nd from 10am-3pm
- \*Bone Density for Women on Monday, June 9th from 10am-3pm
- \*Cholesterol Screening on Monday, June 16th from 10am-3pm
- \*Bone Density for Women on Monday, June 23<sup>rd</sup> from 10am-3pm
- \*Cholesterol/Bone Density Screenings on Monday, June 30th from 10am-3pm
- \*Cholesterol Screening on Monday, July 7th from 10am-3pm
- \*Bone Density for Women on Monday, July 14th from 10am-3pm
- \*Cholesterol Screening on Monday, July 21st from 10am-3pm
- \*Bone Density for Women on Monday, July 28th from 10am-3pm

Eash screening has a \$10 fee & requires pre-registration. These screenings will be held at the Overlook Downtown Center located at 357 Springfield Avenue Summit, New Jersey. Call 1-800-247-9580 to register.

### **Monthly Nursing Report June 2014**

**CHILD HEALTH CONFERENCE** – There were two scheduled child health conferences in June; on 6/4/14 and 6/11/14. No children from Fanwood were seen.

**NJ CANCER EDUCATION & EARLY DETECTION (CEED Program)** –

A representative from the NJCEED program is now present at our child health clinics to provide information to uninsured or underinsured men & women who may qualify for breast, cervical, colorectal & prostate cancer screenings. This program is made possible by grants from the New Jersey Department of Health, Office of Chronic Disease Prevention & Control / New Jersey Cancer Education & Early Detection Program.

A free cancer screening event was held on Saturday, June 7th from 10:00am-3:00 pm at the Union Township Community Action Organization located at 2410 Springfield Avenue Vauxhall, NJ 07088.

**CEED Screening Totals (from June 7th event):**

- \* Breast cancer (mammography); 12 residents were seen; none were from Fanwood.
- \* Clinical Breast Exam (CBE); 14 residents were seen; none were from Fanwood.
- \* Cervical cancer (pap smear); 11 residents were seen; none were from Fanwood.
- \* Prostate cancer (PSA); 6 residents were seen; none were from Fanwood.
- \* Colorectal cancer (FIT test) ; 13 residents were seen; none were from Fanwood.

**CHILDREN'S BICYCLE & SPORTS HELMETS – JUNE UPDATE-**

The Westfield Regional Health Department partnered with the Westfield Recreation Department to hold a bicycle safety program on Sunday, June 1, 2014 from 9am-3pm at the Westfield Memorial Pool Parking lot. This program also included participation from the New York Bicycle Club. The goal of this program was to provide young children with the educational tools to practice bicycle safety.

This department assisted in securing bicycle helmets to be distributed at the event. Helmets were obtained through participation as a committee member of the 'Be HardHeaded' Helmet Safety Campaign of Safe Kids of Union County sponsored by Children's Specialized Hospital.

\*Total number of children seen: 82

\*Total number of helmets fitted & distributed: 14

The Westfield Regional Health Department partnered with the Fanwood Recreation Department to hold a bicycle safety program called 'Training Wheels Toss'. This program was held on Sunday, June 8, 2014 from 1-4pm at the Vocational/Technical School parking lot on Raritan Road in Scotch Plains.

Pre-registration was recommended on-line at [www.fanwoodrecreation.org](http://www.fanwoodrecreation.org). The cost of the program was \$3 per participant. Westfield Regional Health Department donated 50 free bicycle helmets, 100 bicycle safety informational coloring books, 50 reflector kits & glow in the dark bracelets. These helmets were secured through participation as a committee member of the 'Be Hard Headed' Helmet Safety Campaign of Safe Kids of Union County sponsored by Children's Specialized Hospital.

\*Total number of children seen: 60

\*Total number of helmets fitted & distributed: 10

Remainder of helmets donated (40) will be distributed through the recreation department at summer movie nights & various events.

**HEALTH MAINTENANCE-**

\*Blood Pressure Screening- Fanwood Seniors- 18 residents were screened and educated on 6/9/14.

**OFFICE VISITS-** There were 4 office visits for blood pressure for the month of June.

**OUTREACH –** The nursing department was contacted regarding assistance needed for an elderly couple with mobility & financial issues. Upon further information gathering of this case, contact was made with the Office of Aging's Adult Protective Services for follow up case investigation & determination of eligibility for different programs.

**VACCINES FOR ADULTS PROGRAM-** The Vaccines for Adults Program continues to be offered to residents. Available vaccines are: HPV, Tdap, Meningitis, Pneumonia & Shingles. To be eligible, individuals must meet any one of the following criteria: be uninsured, have Medicaid, or have Medicare (but not Part D). Interested persons should contact the Westfield Regional Health Department to determine if they meet these guidelines and whether the vaccine would be appropriate for them to receive.

For June 2014: 2 VFA vaccines were given.

**VFA PROGRAM UPDATE:** Contact was made with local medical practices & organizations to educate physicians and staff regarding this program. Medical & parish staff were informed of program criteria eligibility and immunizations available. Practices/organizations contacted for the month of June include:

- \* Dr. Barry Freeman, Westfield Medical Group, Westfield
- \* Drs. Panza & Presti, Pediatric Practice, Westfield
- \* Drs. Luka & Benicasa, Consultants in Asthma, Allergy & Immunology, Westfield

**AUDITS** – No audits were conducted for the month of June.

**CHRONIC DISEASES** - There were no chronic diseases case reported to the health department for Fanwood.

**COMMUNICABLE DISEASES** – There was 1 communicable disease case reported to the health department for Fanwood.

\*Salmonella - 23 year old female; presented with quick onset, fever, fatigue, diarrhea, no treatment given by physician, no risk factors identified.

**ANNOUNCEMENTS-** Overlook Medical Center is sponsoring the following screening events for July 2014:

- \*Cholesterol Screening on Monday, July 7th from 10am-3pm
- \*Bone Density for Women on Monday, July 14th from 10am-3pm
- \*Cholesterol Screening on Monday, July 21st from 10am-3pm
- \*Bone Density for Women on Monday, July 28th from 10am-3pm

Each screening has a \$10 fee & requires pre-registration. These screenings will be held at the Overlook Downtown Center located at 357 Springfield Avenue Summit, New Jersey. Call 1-800-247-9580 to register.

### **Monthly Nursing Report July 2014**

**CHILD HEALTH CONFERENCE** – There were two scheduled child health conferences in July; on 7/2/14 and 7/9/14. No children from Fanwood were seen.

## **HEALTH MAINTENANCE-**

\*Blood Pressure Screening- Fanwood Seniors- Screening cancelled by Fanwood Seniors.

**VACCINES FOR ADULTS (VFA) PROGRAM-** The Vaccines for Adults Program continues to be offered to residents. Available vaccines are: HPV, Tdap, Meningitis, Pneumonia & Shingles. To be eligible, individuals must meet any one of the following criteria: be uninsured, have Medicaid, or have Medicare (but not Part D). Interested persons should contact the Westfield Regional Health Department to determine if they meet these guidelines and whether the vaccine would be appropriate for them to receive.

For July 2014: 5 VFA vaccines were given.

**VFA PROGRAM UPDATE:** Contact continues to be made with local medical practices & organizations to educate physicians and staff regarding this program. Medical & parish staff were informed of program criteria eligibility and immunizations available. Practices/organizations contacted for the month of July include:

- \* St. Michael's Church, Cranford
- \* Temple Shalom, Fanwood
- \* St. Anne's Church, Garwood
- \* Our Lady of Lourdes Church, Mountainside
- \* Church of the Assumption, Roselle Park
- \* Temple Emanu-El, Westfield

**OFFICE VISITS-** There were 3 office visits for blood pressure for the month of July.

**CHRONIC DISEASES -** There was 1 chronic disease case of Hepatitis C reported to the health department for Fanwood.

**COMMUNICABLE DISEASES –** There was 1 communicable disease case reported to the health department for Fanwood.

- \*Strep. Pneumonia – 84 year old male, presented with productive cough, low grade fever & shortness of breath/difficulty breathing; was treated with antibiotics.

**ANNOUNCEMENTS-** Overlook Medical Center is sponsoring the following screening events for August & September 2014:

- \*Diabetes, Cholesterol & Blood Pressure Screenings on August 4th from 10am-3pm
  - \*Diabetes, Bone Density & Blood Pressure Screenings on August 11th from 10am-3pm
  - \*Diabetes, Cholesterol & Blood Pressure Screenings on August 18th from 10am-3pm
  - \*Diabetes, Bone Density & Blood Pressure Screenings on August 25th from 10am-3pm
  - \*Diabetes, Bone Density & Blood Pressure Screenings on September 8th from 10am- 3pm
  - \* Clinical Breast Exams & Mammograms will be provided by the Healthy Avenues Van at Overlook Medical Center on September 10th from 1pm-3pm.
  - \*New Vitality Kick Off Program at Overlook Medical Center Bouras Auditorium (Seniors Program ) on September 15<sup>th</sup> at 3pm
  - \*Diabetes, Cholesterol & Blood Pressure Screenings on September 15th from 10am-3pm
  - \*Diabetes, Bone Density & Blood Pressure Screenings on September 22nd from 10am- 3pm
  - \*Be Healthy Program at Overlook Medical Center (for school aged children ) from 9am-12 noon
  - \*Diabetes, Cholesterol & Blood Pressure Screenings on September 29th from 10am-3pm
- Each screening requires pre-registration. For cholesterol & bone density screenings a \$10 fee is charged. There is no fee for the blood pressure & diabetes screenings. All screenings will be held at the Overlook Downtown Center located at 357 Springfield Avenue Summit, New Jersey unless

otherwise indicated. Call 1-800-247-9580 to register.

**ANNOUNCEMENTS-** Overlook Medical Center is sponsoring the following event:

**FREE STROKE RISK ASSESSMENT SCREENING** - The following free Stroke Risk Assessment Screening will be provided on Tuesday, October 21, 2014 from 10:00am-1:00pm.

This screening includes:

- \* Blood Pressure
- \* Pulse Check
- \* Total Cholesterol, HDL, and Risk Ratio
- \* Blood Sugar
- \* BMI (Body Mass Index)
- \* Risk Assessment Counseling Provided by Healthcare Professionals
- \* Stroke Prevention Education

This screening requires pre-registration & will be held at the Westfield Municipal Building, 425 East Broad Street, Westfield, NJ 07090. Please call 1-800-247-9580 to register.

## **HEALTH OFFICER REPORT**

None

## **INSPECTIONS/COMPLAINTS**

### **MAY 2014**

#### **RETAIL FOOD INSPECTIONS:**

- 1) The Chippery – Re-inspection - 5/2/14 – Satisfactory
- 2) Mara’s Café – Initial Inspection – 5/15/14- Satisfactory
- 3) China Moon – Initial Inspection – 5/27/14 - Satisfactory

#### **WALK IN INSPECTION:**

- 1) 25 South – Walk-In-Inspection – 5/2/14 – Satisfactory
- 2) A& P – Walk-In-Inspection – 5/6/14 – Satisfactory

#### **PRE-OPERATIONAL INSPECTIONS FOR TEMPORARY FOOD STANDS:**

##### **Pre – Approvals for June 8, 2014 Street Fair**

- 1) Carnival Concessions – Pre-operational Inspection – 5/6/14 Satisfactory
- 2) John & Debbie O’s – Pre-operational Inspection – 5/6/14 – Satisfactory
- 3) Twisted Sugar – Pre-operational Inspection – 5/9/14 – Satisfactory
- 4) Athen’s Delite – Pre-operational Inspection – 5/13/14 – Satisfactory
- 5) More than Cake – Per-operational Inspection – 5/30/14 - Satisfactory

**ENVIRONMENTAL COMPLAINTS:** (Pending)

- 1) Case #11/89 - Exxon, 2 South Avenue (3/9/89) # 3-6516/Underground Storage Tank replacement, preferred ID (008981). DEP correspondence stated that the Remedial Action Work-plan was conditionally approved. This location is managed by Ground Water and Environment Services (GES). Eric Webber directly manages the site. Testing for the presence of gas producing compounds has been continuous. Case pending. Next Soil delineation is scheduled for spring of 2014. Case pending.
- 2) Case #20/90 - Former Exxon Station (currently Omega Gas/Fanwood Tire) # 3-4185 corner of Martine & La Grande Avenues/Tank removal, preferred ID (007919). The updated Remedial Action Work Plan (RAW) was approved. Groundwater and Environmental Services (GES) of Neptune, New Jersey has assigned the direct management of this site to Jessica Aumack She states a Vapor Intrusion investigation was conducted on May 29, 2013. The test evaluates levels of soil gas. Concentrations of contaminants were below the NJEDP Non-Residential soil gas screening level. Based on the results, no further vapor intrusion is warranted however a review of recent vapor recovery testing is recommended to ensure there has been no vapor leak present. Case pending.
- 3) Case#31/13- Double Dipper/Leakage in building. The Fanwood Police Department called the health department to report leakage from a faulty roof in need of repair is compromising the rear entrance as well as areas very closed to food prep areas. The owner of the building was contacted and he indicated he has already contacted a contractor to fix the portion of the damaged roof in need of repair. By 12/23/13, no improvements or repairs had been made. A walk-in-inspection conducted on 2/17/14 revealed, water leakage in two areas of the kitchen. No food contact surfaces were in direct line of the leakage. The interim measures were requested in the most recent inspection report. No reports of excessive leaking was been reported in the month of May. Case pending.
- 4) Case#6/14 – Seafare Chippery/ Unauthorized use of basement. The owner of this establishment was cautioned against using the basement as an additional food preparation area. During a visit to meet with the contractor to review the proposed upgrade floor plan, food preparation was again observed. An inspection was conducted and the establishment was posted Conditionally Satisfactory. A summons was also issued. A first appearance court date was scheduled for 4/10/14. A trial date has been set for 5/15/14. After discussing the issues the Prosecutor adjourned the trial in order to have our department submit a definition of food handling. After receiving such documentation, Prosecutor ultimately decided to dismiss the case during the court session held on 5/29/14. He asserted the activity of food handling is poorly defined and he could not find case law to support the state's position. Case closed.
- 5) Case#7/14- Out of town bite. The Animal Control Department of Middletown Township called our office on or about 4/17/14 to inform us that a dog visiting from Fanwood Borough,

reportedly bit an individual. The bite occurred in their jurisdiction at the end of March. The reporting of the incident was several days after the official ten day quarantine would have ended. The victim wanted to confirm the dog had a current rabies shot. The owner was contacted and immediately supplied verification of the rabies inoculation. The dog was not licensed by Fanwood Borough at the time of the bite. A summons was issued. Although the summons is payable, the defendant had the ability to pay prior to the scheduled court appearance date of 5/29/14. She paid a fine of \$22.00. Case closed.

#### **ENVIRONMENTAL COMPLAINTS: (Current)**

- 1) Case #8/14- 393 Midway Avenue/Stagnant water. A complaint detailing an observation stagnant water was referred to our department from the Department of Public Works. The inspection conducted on 5/1/14, revealed an in ground pool outfitted with a pool cover accumulating water. A notice of violation was mailed to the property owner. The re-inspection conducted on 5/19/14, revealed the water had been pumped off of the pool cover. Case closed.
- 2) Case #9/14 – A&P/ Rodents. Our Board of Health was made aware of a complaint of rat sightings in this establishment. A walk through inspection was conducted on 5/6/14 to look for indications of rat harborage and to follow up on measures previously taken to deal with a mouse infestation. The manager facilitated an inspection of all of the departments. Managers from each department has been required to document areas where droppings are found at the star of each shift. The information is then forwarded to A&P's contracted pest control firm. Droppings were observed at an area where raisins and nuts are stored. The area was cleaned and sanitized at the time of the visit. Case closed.
- 3) Case #10/14- Seafare Chippery/Noise Complaint. A resident that lives near this establishment called the health department to report excessive noise. The noise was generated during garbage pick-up and was occurring prior to seven in the morning. The staff and owner were notified. In addition, a call was made to Preferred Maintenance, their contracted firm in an effort to improve the scheduling of this pick up. No additional complaints had been received by the end of the month. Case closed.
- 4) Case#11/14- 13 Cottage Way/Garbage. A complaint was received by our office pertaining to the presence of litter and high grass. Upon inspection on 5/16/14, a garbage receptacle was observed in a tipped over position. A notice of violation was mailed to the property owner. The condition of the yard was referred to property maintenance. A re-inspection conducted on or about 5/27/14 revealed, the garbage issues had been corrected. Case closed.
- 5) Case# 12/14- 21 Roosevelt/ Wild animals. On 5/22/14, a resident called the health department to report seeing various wild animals on a nearby property. Upon inspection of several areas on 5/28/14, no wild animals were seen. Residents in this area stated they had

not seen an increased number of wild animals in the areas. Case closed

- 6) Case# 13/14- 36 Staggart Place/ Stagnant water. A nearby resident called the health department due to the presence of an above-ground swimming pool located on an abandoned property. The property was visited on 5/23/14. Pictures were taken. The complainant asked if the pool could be dismantled. The liner had been disengaged but was never removed. Stagnant water and other matter can continue to accumulate. A report was sent to the management company listed on a sign on the front door. The Union County Mosquito Commission was contacted to evaluate the conditions however, they did not observe any breeding at the time of their inspection. They will continue to check this property periodically. The contact number for the company claiming to manage this property was called and emailed. This information was posted on the front door. Case closed.
- 7) Case# 14/14 – 161 Tillotson Road/ Rat sighting. The property owner of this property called the health department to report observing a rat on two occasions on her property. Several inspections of area properties were conducted on 5/27/14. Suspect borrough holes were seen on one property during the investigation. Case closed.
- 8) Case# 15/14 -31 Old South Avenue/ Trash. A resident contacted the health department to report various complaints to town officials. The health department was notified to handle the trash and litter issues. The complaint was verified on 5/28/14. A notice will be sent to the responsible party. Case pending.
- 9) Case# 15/14 – 155 Tillotson Road/ Suspect rodent harborage. During a rodent investigation several disturbances that appear to be rat harborage was found on the yard of an adjacent property were rats were reported of being seen. A notice of violation was mailed to the property owner on 5/28/14. Case pending.

**COURT CASES:**

- 1) State vs. Walter. On May 8<sup>th</sup> Mr. Walter of Seafare Chippery and his business partner attended a mandatory court date. Once reviewing the defendant's argument in the case the Prosecutor, Daniel Antonelli asked for additional clarification on the definition of food handling. On 6/29/14, The Prosecutor made the decision to dismiss the case. Case closed.

**MISCELLANEOUS:** None

**JUNE 2014**

**RETAIL FOOD INSPECTIONS:**

- 1) Bado's Ice Cream – Initial Inspection – 6/6/14 – Satisfactory

- 2) The Wonder Years Academy – Initial Inspection – 6/16/14 – Conditionally Satisfactory
- 3) Fanwood Liquors – Initial Inspection – 6/16/14 – Satisfactory
- 4) Presbyterian Church Kitchen – Initial Inspection – 6/25/14 - Satisfactory

**WALK IN INSPECTION: None**

**PRE-OPERATIONAL INSPECTIONS FOR TEMPORARY FOOD STANDS: None**

**TEMPORARY RETAIL FOOD INSPECTIONS:**

**Spring Street Fair 6/9/14**

- 1) Mr. Softee
- 2) Dutch Magic
- 3) Carnival Concessions
- 4) Athens Delight
- 5) Twisted Sugar
- 6) Nick's Pizza & Deli
- 7) More Than Cake

**ENVIRONMENTAL COMPLAINTS: (Pending)**

- 1) Case #11/89 - Exxon, 2 South Avenue (3/9/89) # 3-6516/Underground Storage Tank replacement, preferred ID (008981). DEP correspondence stated that the Remedial Action Work-plan was conditionally approved. This location is managed by Ground Water and Environment Services (GES). Eric Webber directly manages the site. Testing for the presence of gas producing compounds has been continuous. Case pending. Next Soil delineation is scheduled for spring of 2014. Case pending.
- 2) Case #20/90 - Former Exxon Station (currently Omega Gas/Fanwood Tire) # 3-4185 corner of Martine & La Grande Avenues/Tank removal, preferred ID (007919). The updated Remedial Action Work Plan (RAW) was approved. Groundwater and Environmental Services (GES) of Neptune, New Jersey has assigned the direct management of this site to Jessica Aumack She states a Vapor Intrusion investigation was conducted on May 29, 2013. The test evaluates levels of soil gas. Concentrations of contaminants were below the NJEDP Non-Residential soil gas screening level. Based on the results, no further vapor intrusion is warranted however a review of recent vapor recovery testing is recommended to ensure there has been no vapor leak present. Case pending.
- 3) Case# 15/14 -31 Old South Avenue/ Trash. A resident contacted the health department to report various complaints to town officials. The health department was notified to handle the trash and litter issues. The complaint was verified on 5/28/14. A notice will be sent to the responsible party. A contact from the management company was made aware of the general appearance of the house. The garbage was removed. Case closed.

- 4) Case# 16/14 – 155 Tillotson Road/ Suspect rodent harborage. During a rodent investigation several disturbances that appear to be rat harborage was found on the yard of an adjacent property were rats were reported as being seen. A notice of violation was mailed to the property owner on 5/28/14. Proof of extermination was supplied to our office on or about 6/23/14 after a second notice was issued. Case closed.

**ENVIRONMENTAL COMPLAINTS: (Current)**

- 1) Case# 17/14 – 15 Oak Court/ Rodents. A resident called the health department after seeing rats on several occasions coming from the neighbor's property located directly behind hers. During the investigation on 6/16/14, a dead rat was seen on the complainant's property. Case closed.
- 2) Case#18/14 – 131 Farley Avenue/Unsanitary Conditions. Borough Hall was notified of conditions at the home of a senior citizen couple. The EMS noticed the home's cluttered appearance when they responded to a recent call. The interior of the home does not pose a threat to public health and utilities seem to be functioning. The couple's information was referred to Nursing. Case closed.
- 3) Case#19/14 – 73 Farley Avenue/Rodent investigation. This property was inspected among others adjacent to 15 Oak Court. Miscellaneous debris was found on the property. The owner was told to remove items to facilitate an investigation. Suspect harborage areas were observed. No change was observed during a re-inspection conducted on or about 6/23/14. A notice requiring extermination was sent to the property. Case pending.
- 4) Case#20/14 – A&P/General Sanitation. A customer called to report several general issues regarding the appearance of the store. A visit will be made to the store to determine if the issues are cosmetic or if they are based on the lack of sanitation. Case pending.
- 5) Case#21/14 – 250 South Avenue/ Garbage. On or about 6/23/14, Borough Hall forwarded a complaint regarding the appearance of the garbage receptacle area used by the merchants of the strip mall. Photos were forwarded depicting how the units have been filled to beyond capacity and overflowed. Upon inspection, the garbage had been removed. Case closed.
- 6) Case#22/14- 79 Pleasant Avenue/ Open windows. A resident called the health department due to concerns of open windows on this property. Observations of animals have been reported. No animals were seen at the time of the inspection on 6/26/14. A notice was left on the door. Case pending.

**JULY 2014**

**RETAIL FOOD INSPECTIONS:**

- 1) Sistaz Tasty Treats (cart) – Initial Inspection – 7/07/14 - Satisfactory
- 2) Quick Mart – Initial Inspection – 7/15/14 - Satisfactory
- 3) Fanwood Corner Store – Initial Inspection – 7/21/14 – Satisfactory

**WALK IN INSPECTION:**

- 1) First Children – Walk-In-Inspection – 7/29/14 – No rating

**PRE-OPERATIONAL INSPECTIONS FOR TEMPORARY FOOD STANDS:**

- 1) Empanada Guy – Pre operational Inspection – 7/29/14 - Satisfactory

**TEMPORARY RETAIL FOOD INSPECTIONS:**

**YOUTH CAMPGROUND INSPECTIONS:**

- 1) Camp Discovery/ First Children – Youth Camp Pre- Operational Inspection- 7/28/14 Failed (Required credentials were supplied to the Health Department on 7/31/14)

**ENVIRONMENTAL COMPLAINTS: (Pending)**

- 5) Case #11/89 - Exxon, 2 South Avenue (3/9/89) # 3-6516/Underground Storage Tank replacement, preferred ID (008981). DEP correspondence stated that the Remedial Action Work-plan was conditionally approved. This location is managed by Ground Water and Environment Services (GES). Eric Webber directly manages the site. Testing for the presence of gas producing compounds has been continuous. Case pending. Next Soil delineation is scheduled for spring of 2014. Case pending.
- 6) Case #20/90 - Former Exxon Station (currently Omega Gas/Fanwood Tire) # 3-4185 corner of Martine & La Grande Avenues/Tank removal, preferred ID (007919). The updated Remedial Action Work Plan (RAW) was approved. Groundwater and Environmental Services (GES) of Neptune, New Jersey has assigned the direct management of this site to Jessica Aumack She states a Vapor Intrusion investigation was conducted on May 29, 2013. The test evaluates levels of soil gas. Concentrations of contaminants were below the NJEDP Non-Residential soil gas screening level. Based on the results, no further vapor intrusion is warranted however a review of recent vapor recovery testing is recommended to ensure there has been no vapor leak present. Case pending.
- 7) Case#19/14 – 73 Farley Avenue/Rodent investigation. This property was inspected among

others adjacent to 15 Oak Court. Miscellaneous debris was found on the property. The owner was told to remove items to facilitate an investigation. Suspect harborage areas were observed. No change was observed during a re-inspection conducted on or about 6/23/14. A notice requiring extermination was sent to the property. A summons was issued on 7/18/14 due to no response. Proof was supplied to this office shortly thereafter. A court date of 8/7/14 has been scheduled. Case pending.

- 8) Case#20/14 – A&P/General Sanitation. A customer called to report several general issues regarding the appearance of the store. A visit will be made to the store to determine if the issues are cosmetic or if they are based on the lack of sanitation. Case pending.
- 9) Case#22/14- 79 Pleasant Avenue/ Open windows. A resident called the health department due to concerns of open windows on this property. Observations of animals have been reported. No animals were seen at the time of the inspection on 6/26/14. A notice was left on the door. No new complaints were received. Case closed.

#### **ENVIRONMENTAL COMPLAINTS: (Current)**

- 1) Case#23/14 – 37 Poplar Place/ Stagnant water. A resident called the health department to report the presence mosquitos. She noticed her neighbor had several containers filled with water. On July 8, 2014, the owner of the property was given verbal notice to empty the containers. A notice of violation was mailed as a follow up. The complaint states, the containers were removed or they have since been covered. Case closed.
- 2) Case#24/14 – 32 Poplar Place/ Cats. Our office was notified because numerous cats are being observed at this property. When a visit was made to the property on July 8, 2014, the owner stated all of his cats were licensed. This fact was later confirmed. Case closed.
- 3) Case#25 /14 – Children’s Specialized Hospital/ Dumped grass. A property owner living in close proximity to this facility complained of the accumulation of dumped grass left behind after routine pest control activities. The Facilities Director has notified the landscaper to stop this practice. Case closed.

#### **MISCELLANEOUS:**

A food handler’s certification class was held on July 23, 2014. The class was comprised of food service employees whose primary responsibility is food handling. A total of 21 people registered and 20 people attended. The municipalities were represented as follows:

Fanwood – 1    Mountainside - 1    Roselle Park – 2    Summit – 1    Garwood – 1  
Westfield – 7    Cranford – 1    Other- 6

## **CORRESPONDENCE**

Notification from BEM relative to remedial activities at 233 South Avenue

## **OLD BUSINESS**

In May discussion took place relative to the Board passing an ordinance to require establishments selling electronic smoking devices within the Borough, be required to obtain a license from the Board. The purpose of this licensing would be to fund tobacco age of sales operations. Funding for this activity has been discontinued.

Discussion ensued on the cost of such license, which had originally been suggested at \$200 annually.

Councilman Kranz brought up issues about the fee, regarding it possibly being a hardship on some of the establishments whose business is already declining.

The members present felt that the licensing of the establishments to be able to continue tobacco age of sale operations was a valid reason and will go forward with the introduction of the ordinance, however, they will consider council input on the cost. Councilman Kranz will follow up with council and advise the Board at the next meeting regarding recommendations on the fee.

Ms. Avallone noted that several other Boards in her jurisdiction have adopted such an ordinance, Cranford, Mountainside & Westfield and that Garwood and Summit will be having a final reading at their next meeting. It was also brought to the Boards attention that other towns have actually changed the fee, Mountainside to \$300 and Summit is considering \$500.

## **NEW BUSINESS**

The members present expressed no objections to the following Planning Board Applications:

3 Crest Lane – Deck  
137 Herbert Avenue – Addition  
88 Hunter Avenue – Entry Portico

Discussion relative to recently adopted Borough Council Ordinance 14-05-R, “An ordinance to allow the Borough and its agencies, including the Recreation Commission to engage food hawkers for specific events” took place.

The main purpose of this ordinance was to allow the Recreation Commission to solicit vendors to sell food items at the summer movies in the park. The Fanwood Board of Health does not have a license in their schedule to allow for this type of activity, therefore the fee schedule will need to be amended. A category will be added and an amendment will be introduced in October.

**MEETING OPEN TO THE PUBLIC**

No one present.

**ADJOURNMENT**

There being no further business to come before the Board, President Fischer requested a motion to adjourn.

On a motion by Ms. Southers, seconded by Ms. Brown, the meeting adjourned at 8:15PM.

Respectfully submitted,

*Colleen M. Huehn*  
Colleen M. Huehn  
Secretary