

**BOROUGH OF FANWOOD
BOARD OF HEALTH
REGULAR MEETING
MAY 1, 2014**

The regular meeting of the Board of Health was called to order at 7:00PM by President Phyllis Fischer.

Ms. Fischer: Presided and stated: "I hereby announce and request that same be included in the minutes of this meeting, that notice of the time, place and date of the meeting has been prominently posted on the bulletin board at Borough Hall, mailed to The Times, The Press and Courier News, filed with the Borough Clerk and mailed to any person requesting same in accordance with the Open Public Meetings Act."

ROLL CALL

Present: Ms. Phyllis Fischer, Ms. Regina Brown, Ms. Margaret Lewis, Mr. Michael Lewis, Ms. Kathleen Thomas, Councilman Tom Kranz

Absent: Mr. Robert Stovall, Ms. Thelma Southers

Also Present: Ms. Colleen Huehn, Ms. Megan Avallone, Ms. Laura Scanlon, Ms. Tanya Moon

APPROVAL OF MINUTES

On a motion by Ms. Thomas, seconded by Ms. Lewis, the minutes of the March 6th meeting, having been distributed to all members, were approved as written.

FINANCIAL REPORT

The Secretary submitted the following financial reports:

Month of March

Receipts.....
.....\$ 2,218.00

Receipts as of March
31st\$ 3,956.00

Disbursements

Salary.....
.....\$ 902.68

Town of Westfield (1st Q
payment).....\$10,341.50

Office
supplies.....\$
3.60

Seminar.....
..... \$ 32.00

Month of April

Receipts.....
.....\$ 1,275.00
Receipts as of April
30th\$ 5,231.00

Disbursements

Salary.....
.....\$ 902.68

VITAL STATISTICS

Ms Brown read the following reports:

Month of March

Births in town.....	None
Marriages in town.....	None
Deaths in town Fanwood residents.....	Four
Domestic partnership agreements.....	None
Civil Unions in town.....	None
Births out of town.....	Five
Marriages out of town.....	None
Deaths out of town Fanwood residents.....	Two
Civil Unions out of town.....	None
Total births to Fanwood residents as of 3/31/14 Twenty Five	

Month of April

Births in town.....	None
Marriages in town.....	None
Deaths in town Fanwood residents.....	One
Domestic partnership agreements.....	None
Civil Unions in town.....	None
Births out of town.....	Seven
Marriages out of town.....	None
Deaths out of town Fanwood residents.....	Two
Civil Unions out of town.....	None
Total births to Fanwood residents as of 4/30/14 Thirty Two	

CHILD HEALTH/NURSING

Monthly Nursing Report

March 2014

CHILD HEALTH CONFERENCE – There were two scheduled child health conferences in March; on 3/5/14 and 3/19/14. No children from Fanwood were seen.

NJ CANCER EDUCATION & EARLY DETECTION (CEED Program) –

A representative from the NJCEED program is now present at our child health clinics to provide information to uninsured or underinsured men & women who may qualify for breast, cervical, colorectal & prostate cancer screenings. This program is made possible by grants from the New Jersey Department of Health, Office of Chronic Disease Prevention & Control / New Jersey Cancer Education & Early Detection Program.

The next free cancer screening event will be held on Saturday, June 7th from 10:00am-3:00pm at the Union Township Community Action Organization located at 2410 Springfield Avenue Vauxhall, NJ 07088. For further information, please contact the Union County Office of Health Management at 908-518-5630 or www.ucnj.org

CHILDREN'S BICYCLE & SPORTS HELMETS - MARCH UPDATE-

Contact was made with Safe Kids of Union County in order to obtain additional helmets for the spring & summer seasons.

Westfield Regional Health Department will be partnering with Westfield Recreation Department to offer a bicycle safety program. This program will also include participation from the New York Bicycle Club. The goal of this program will be to provide young children with the educational tools to practice bicycle safety.

This department will assist in securing bicycle helmets through participation as a committee member of the 'Be Hard Headed' Helmet Safety Campaign of Safe Kids of Union County sponsored by Children's Specialized Hospital. A tentative date has been set for Sunday, June 1, 2014. Event is to be held at the Westfield Memorial Pool Parking lot. Time of event & further details are still pending & will be updated as soon as they are confirmed.

HEALTH MAINTENANCE-

*Blood Pressure Screening- Fanwood Seniors- 21 residents were screened and educated on 3/10/14.

OFFICE VISITS- There were 4 office visits for blood pressure for the month of March.

VACCINES FOR ADULTS PROGRAM- The Vaccines for Adults Program continues to be offered to residents. Available vaccines are: HPV, Tdap, Meningitis, Pneumonia & Shingles. To be eligible, individuals must meet any one of the following criteria: be uninsured, have Medicaid, or have Medicare (but not Part D). Interested persons should contact the Westfield Regional Health Department to determine if they meet these guidelines and whether the vaccine would be appropriate for them to receive.

AUDITS – An audit was conducted on the Wonder Years Preschool in Fanwood on 2/7/14. 109 records were reviewed regarding immunization compliance. This audit revealed 7 children were improperly vaccinated reflecting a compliance rate of 94%. Discussion with daycare/preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion practices. A re-audit

was conducted on 3/26/14. Results of this re-audit now show 1 child remains improperly vaccinated reflecting a 99% compliance rate. Results of this re-audit will be forwarded to NJ State Vaccine Preventable Disease Program for follow-up investigation.

An audit was conducted on the First Children's Preschool in Fanwood on 3/6/14. 31 records were reviewed regarding immunization compliance. This audit revealed all children were properly vaccinated reflecting a compliance rate of 100%. Discussion with daycare/preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion practices. Results of this audit will be forwarded to NJ State Vaccine Preventable Disease Program for follow-up investigation.

CHRONIC DISEASES - There was 1 chronic disease case reported to the health department for Fanwood.

- Hepatitis B - 1 case

COMMUNICABLE DISEASES –

- There were no communicable disease cases reported to the health department for Fanwood.

CHOLESTEROL SCREENING- 10 residents were screened and educated on 3/20/14; 3 were residents of Fanwood.

Monthly Nursing Report April 2014

CHILD HEALTH CONFERENCE – There were two scheduled child health conferences in April; on 4/9/14 and 4/30/14. No children from Fanwood were seen.

NJ CANCER EDUCATION & EARLY DETECTION (CEED Program) –

A representative from the NJCEED program is now present at our child health clinics to provide information to uninsured or underinsured men & women who may qualify for breast, cervical, colorectal & prostate cancer screenings. This program is made possible by grants from the New Jersey Department of Health, Office of Chronic Disease Prevention & Control / New Jersey Cancer Education & Early Detection Program.

The next free cancer screening event will be held on Saturday, June 7th from 10:00am-3:00pm at the Union Township Community Action Organization located at 2410 Springfield Avenue Vauxhall, NJ 07088. For further information, please contact the Union County Office of Health Management at 908-518-5630 or www.ucnj.org

CEED Screening Totals:

- * Breast cancer (mammography); 13 residents were seen; none were from Fanwood.
- * Cervical cancer (pap smear); 2 residents were seen; none were from Fanwood.

CHILDREN'S BICYCLE & SPORTS HELMETS – APRIL UPDATE-

Contact was made with Safe Kids of Union County in order to obtain additional helmets for the spring &

summer seasons. A shipment of helmets are expected to be received in May. Westfield Regional Health Department will be partnering with Westfield Recreation Department to offer a bicycle safety program. This program will also include participation from the New York Bicycle Club. The goal of this program will be to provide young children with the educational tools to practice bicycle safety.

This department will assist in securing bicycle helmets through participation as a committee member of the 'Be Hard Headed' Helmet Safety Campaign of Safe Kids of Union County sponsored by Children's Specialized Hospital. A tentative date has been set for Sunday, June 1, 2014. Event is to be held at the Westfield Memorial Pool Parking lot. Time of event & further details are still pending & will be updated as soon as they are confirmed.

HEALTH MAINTENANCE-

*Blood Pressure Screening- Fanwood Seniors- 18 residents were screened and educated on 4/14/14.

OFFICE VISITS- There were 3 office visits for blood pressure for the month of April.

VACCINES FOR ADULTS PROGRAM- The Vaccines for Adults Program continues to be offered to residents. Available vaccines are: HPV, Tdap, Meningitis, Pneumonia & Shingles. To be eligible, individuals must meet any one of the following criteria: be uninsured, have Medicaid, or have Medicare (but not Part D). Interested persons should contact the Westfield Regional Health Department to determine if they meet these guidelines and whether the vaccine would be appropriate for them to receive.

AUDITS – An audit was conducted on the Westminster Preschool in Fanwood on 4/4/14. 120 records were reviewed regarding immunization compliance. This audit revealed 3 children were improperly vaccinated reflecting a compliance rate of 98%. Discussion with preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion practices. A re-audit will be conducted in May. Results of this re-audit will be forwarded to the NJ State Vaccine Preventable Disease Program for follow-up investigation.

CHRONIC DISEASES - There was 1 chronic disease case reported to the health department for Fanwood.

- Hepatitis B - 1 case

COMMUNICABLE DISEASES –

- There were no communicable disease cases reported to the health department for Fanwood.

Ms. Scanlon announced that she is expecting a new shipment of bicycle helmets shortly.

Ms. Avallone distributed information relative to 2013 National Profile of Local Health Departments and spoke to some key factors.

INSPECTIONS AND COMPLAINTS

FANWOOD BOARD REPORT

MARCH 2014

RETAIL FOOD INSPECTIONS:

- 1) Seafare Chippery- Initial Inspection – 3/12/14 – Conditionally Satisfactory
- 2) Fanwood Bagels – Initial Inspection – 3/18/14- Satisfactory
- 3) Rice Inn – Initial Inspection – 3/21/14- Conditionally Satisfactory
- 4) Nicks Pizza & Deli – Initial Inspection – 3/27/14 – Satisfactory

WALK IN INSPECTION:

- 1) Seafare Chippery- Walk-In-Inspection- 3/10/14 – No rating change

PRE-OPERATIONAL INSPECTIONS FOR TEMPORARY FOOD STANDS:

TEMPORARY RETAIL FOOD INSPECTIONS:

- 1) Oh Brian's – Temporary Retail Food Inspection- 3/8/15 – Satisfactory (EVENT)

ENVIRONMENTAL COMPLAINTS: (Pending)

- 1) Case #11/89 - Exxon, 2 South Avenue (3/9/89) # 3-6516/Underground Storage Tank replacement, preferred ID (008981). DEP correspondence stated that the Remedial Action Work-plan was conditionally approved. This location is managed by Ground Water and Environment Services (GES). Eric Webber directly manages the site. Testing for the presence of gas producing compounds has been continuous. Case pending. Next Soil delineation is scheduled for spring of 2014. Case pending.
- 2) Case #20/90 - Former Exxon Station (currently Omega Gas/Fanwood Tire) # 3-4185 corner of Martine & La Grande Avenues/Tank removal, preferred ID (007919). The updated Remedial Action Work Plan (RAW) was approved. Groundwater and Environmental Services (GES) of Neptune, New Jersey has assigned the direct management of this site to Jessica Aumack She states aVapor Intrusion investigation was conducted on May 29, 2013. The test evaluates levels of soil gas. Concentrations of contaminants were below the NJEDP Non-Residential soil gas screening level. Based on the results, no further vapor intrusion is warranted however a review of recent vapor recovery testing is recommended to ensure there has been no vapor leak present. Case pending.
- 3) Case#28/13- A&P/Rodents. Our office received a call after a customer saw what she believed to be a rat coming from the self service bread section located just outside of the bakery section. Upon inspection on 10/25/13, the merchandising shelves were moved by the manager in the area of concern. Numerous mice droppings were observed by on the perimeter of the wall.

When the floor area was inspected under shelves between bakery and the customer shelving, a dead mouse was found on the sticky board. Evidence suggests that the problem extends beyond bakery and into the deli section as well. The manager stated that bait is never used at A&P Supermarkets. The manager showed proof that that services had been rendered on 10/23/13. I requested the services be increased from monthly to biweekly. The owner was told that a re-inspection would occur in six days. The re-inspection revealed the floor wall junctures in the area of concern had been cleaned no droppings were seen. Mouse traps and sticky board bait stations were observed in the deli, bakery and stock areas. Shelving in the pet food aisle was inspected. Bags had been disturbed and no droppings were seen. During an investigation of a complaint on 11/19/13, Invoices of the contacted pest control firm were reviewed. It appeared that the service had not been increased from monthly visits to bi monthly as I had required. The invoice dated 11/18/13 showed three mice were found. One was located outdoors and two were found in the basement. Conditions to be monitored. A walk- in inspection was conducted on 12/27/13 after a video surfaced depicting a mouse running through the area of concern. The video was posted on social media by a customer during a visit on or about 12/22/13. The manager showed an invoice of the most recent pest control service dated 12/16/13. New droppings were observed. A&P has been required clean the area and to arrange another pest control service before the end of the year. In January, weekly pest control services were initiated. Services were provided by Viking and Copesan pest control companies. Viking has been required to patch or seal any areas found to be potential entry sites for mice. Trapping and glue board maintenance has continued in the supermarket. Every department's supervisor has been required to document any droppings, product tampering or dead carcasses observed. This information is later forwarded to the pest control firms to assist in controlling the problem. No new complaints were reported in February or March. Case closed.

- 4) Case#31/13- Double Dipper/Leakage in building. The Fanwood Police Department called the health department to report leakage from a faulty roof in need of repair is compromising the rear entrance as well as areas very closed to food prep areas. The owner of the building was contacted and he indicated he has already contacted a contractor to fix the portion of the damaged roof in need of repair. By 12/23/13, no improvements or repairs had been made. A walk-in-inspection conducted on 2/17/14 revealed, water leakage in two areas of the kitchen. No food contact surfaces were in direct line of the leakage. The interim measures were requested in the most recent inspection report. No reports of excessive leaking was been reported in the month of March. Case pending.

ENVIRONMENTAL COMPLAINTS: (Current)

- 1) Case#4/14- 197 La Grande Avenue/ Housing. The Police Department notified our office that the owner of a previously unoccupied condo has returned. The authorities reported, aside from the electricity, the utilities were never restored. The property was accessed and the owner revealed he was in the process of restoring the utilities. No significant reportable odors were detected. The complainants are concerned with the extended use of space heater instead of real heat. They also believe frozen pipes may lead to the flooding of their property. Issues were referred

to the fire bureau. Our office was not made aware of any new concerns. No new calls were made this month regarding the conditions. Case pending.

- 2) Case#5/14- Seafare Chippery/Garbage-Rats. Several calls regarding garbage and refuse have been made regarding this property. Property Maintenance and Health officials were contacted. An inspection on 3/6/13, revealed several bags of clothing were deposited on the ground in front of a charity clothing collector. Garbage was observed accumulating in a high pile above the dumpster's fill line. Staff on hand stated they have not been able to successfully reach the carting service by phone after several attempts. The garbage was removed within two days. Case closed.
- 3) Case#6/14 – Seafare Chippery/ Unauthorized use of basement. The owner of this establishment was cautioned against using the basement as an additional food preparation area. During a visit to meet with the contractor to review the proposed upgrade floor plan, food preparation was again observed. An inspection was conducted and the establishment was posted Conditionally Satisfactory. A summons was also issued. A first appearance court date of 4/10/14 was scheduled. Case pending.

MISCELLANEOUS:

A food handler's certification class was held on March 12, 2014. The class was comprised of food service employees whose primary responsibility is food handling. A total of 19 people registered and 18 people attended. The municipalities were represented as follows:

Fanwood – 2	Mountainside - 1	Roselle Park – 4	Summit – 0	Garwood – 1
Westfield – 9	Cranford – 0	New Providence - 1	Other- 0	

FANWOOD BOARD REPORT APRIL 2014

RETAIL FOOD INSPECTIONS:

- 1) Union County Educational Services Commission – Initial Inspection – 4/9/14 – Satisfactory
- 2) Sun Tavern – Initial Inspection – 4/14/14 – Satisfactory
- 3) Rice Inn – Re-Inspection – 4/16/14 – Satisfactory
- 4) Terrill Exxon – Initial Inspection – 4/16/14 – Satisfactory
- 5) Norman's Hallmark – Initial Inspection – 4/16/14 – Satisfactory
- 6) 25 South – Initial Inspection – 4/23/14 - Satisfactory

ENVIRONMENTAL COMPLAINTS: (Pending)

- 5) Case #11/89 - Exxon, 2 South Avenue (3/9/89) # 3-6516/Underground Storage Tank replacement, preferred ID (008981). DEP correspondence stated that the Remedial Action Work-plan was conditionally approved. This location is managed by Ground Water and Environment Services (GES). Eric Webber directly manages the site. Testing for the presence of gas producing compounds has been continuous. Case pending. Next Soil delineation is scheduled for spring of 2014. Case pending.
- 6) Case #20/90 - Former Exxon Station (currently Omega Gas/Fanwood Tire) # 3-4185 corner of Martine & La Grande Avenues/Tank removal, preferred ID (007919). The updated Remedial Action Work Plan (RAW) was approved. Groundwater and Environmental Services (GES) of Neptune, New Jersey has assigned the direct management of this site to Jessica Aumack She states a Vapor Intrusion investigation was conducted on May 29, 2013. The test evaluates levels of soil gas. Concentrations of contaminants were below the NJEDP Non-Residential soil gas screening level. Based on the results, no further vapor intrusion is warranted however a review of recent vapor recovery testing is recommended to ensure there has been no vapor leak present. Case pending.
- 7) Case#31/13- Double Dipper/Leakage in building. The Fanwood Police Department called the health department to report leakage from a faulty roof in need of repair is compromising the rear entrance as well as areas very closed to food prep areas. The owner of the building was contacted and he indicated he has already contacted a contractor to fix the portion of the damaged roof in need of repair. By 12/23/13, no improvements or repairs had been made. A walk-in-inspection conducted on 2/17/14 revealed, water leakage in two areas of the kitchen. No food contact surfaces were in direct line of the leakage. The interim measures were requested in the most recent inspection report. No reports of excessive leaking was been reported in the month of March or April. A walk-in-inspection must be conducted to check the status of the roof. Case pending.
- 4) Case#4/14- 197 La Grande Avenue/ Housing. The Police Department notified our office that the owner of a previously unoccupied condo has returned. The authorities reported, aside from the electricity, the utilities were never restored. The property was visited and the owner revealed he was in the process of restoring the utilities. No significant reportable odors were detected. The complainants are concerned with the extended use of space heater instead of standard heating. They also believe frozen pipes may lead to the flooding of their property. The owner indicated he had had already made arrangements to restore water service. The complainant's concerns were referred to the fire bureau. Our office was not made aware of any new concerns. No new calls were made this month regarding the conditions. Case closed.
- 5) Case#6/14 – Seafare Chippery/ Unauthorized use of basement. The owner of this establishment was cautioned against using the basement as an additional food preparation area. During a visit to meet with the contractor to review the proposed upgrade floor plan, food preparation was again observed. An inspection was conducted and the establishment was posted Conditionally

Satisfactory. A summons was also issued. A first appearance court date was scheduled for 4/10/14. A trial date has been set for 5/15/14. Case pending.

ENVIRONMENTAL COMPLAINTS: (Current)

- 1) Case#7/14- The Animal Control Department of Middletown Township called our office on or about 4/17/14 to inform us that a dog visiting from Fanwood Borough, reportedly bit an individual. The bite occurred in their jurisdiction at the end of March. The reporting of the incident was several days after the official ten day quarantine would have ended. The victim wanted to confirm the dog had a current rabies shot. The owner was contacted and immediately supplied verification of the rabies inoculation. The dog was not licensed by Fanwood Borough at the time of the bite. Case pending.

CORRESPONDENCE

Report from LPS Consulting relative to Dom's Gulf at 56 S Martine Avenue was conveyed to Tanya FYI.

A letter was sent to Josh Bernstein of UCESC relative to waiving licensing fee for food service at First Children's in Fanwood.

OLD BUSINESS

None

NEW BUSINESS

Planning Board Applications

The Board expressed no objections to the following Planning Board Applications:

136 Martine Avenue – Addition

50 South Avenue – Expansion of PSEG substation

The Board entered into discussion over an ordinance relative to requiring establishments that sell electronic smoking devices be licensed. The purpose of this licensing would be to establish control of under age sales and to re-institute tobacco age of sale "sting" operations which are no longer funded by the State.

After some conversation, it was decided that the draft ordinance would be forwarded to Borough Council for review and recommendations.

MEETING OPEN TO THE PUBLIC

No one present.

ADJOURNMENT

There being no further business to come before the board, President Fischer requested a motion to adjourn.

On a motion by Ms. Thomas, seconded by Ms. Lewis, the meeting adjourned at 8PM.

Respectfully submitted,

Colleen M. Huehn

Colleen M. Huehn
Secretary