

**BOROUGH OF FANWOOD
MAYOR AND COUNCIL REGULAR MEETING
DECEMBER 19, 2016**

The Regular Meeting of the Mayor and Council was held on December 19, 2016 at Borough Hall, 75 North Martine Avenue, Fanwood, NJ 07023 at 7:05 pm.

Mayor Colleen Mahr presided and stated: I hereby announce and request that such be included in the minutes of the meeting that notice of time, place and date of this meeting has been prominently posted on the bulletin board at Borough Hall; mailed to the Times, The Star Ledger, Courier News, PATCH, Alternate Press by January 10, 2016 filed with the Borough Clerk and mailed to any person requesting same in accordance with the requirements of the Open Public Meeting Act

The Pledge of Allegiance was led by Mayor Mahr.

Eleanor McGovern, Borough Administrator, gave the invocation

Present: Kevin Bois, Russell Huegel, Tom Kranz, Erin McElroy Barker, Katherine Mitchell, Jack Molenaar

Absent: None

Also Present: Mayor Colleen Mahr, Eleanor McGovern, Dan McCarthy

APPOINTMENTS/RESOLUTIONS/PROCLAMATIONS/PRESENTATIONS

Presentations:

Volunteers of the Month

Mayor Colleen Mahr presented Devlin Prints of the Fanwood Community House to Douglas Germinder and Frank Deitl for their volunteer services to the residents of Fanwood as members of the Fanwood Fire Department and as Santa's helpers at Christmas time for many years.

Proclamations:

Mayor Colleen Mahr and Councilman Tom Kranz presented a proclamation to Jennifer Ricci, Executive Director of The Chelsea of Fanwood, on her retirement, and especially for her services to the residents of Fanwood and assistance to the Borough's Emergency Management Teams during difficult times.

JENNIFER RICCI

WHEREAS, JENNIFER RICCI, Executive Director of the Chelsea at Fanwood, is leaving the Chelsea after serving 17 years in that position, and

WHEREAS, JENNIFER RICCI's role as Executive Director enabled her to be a good neighbor to Fanwood by opening the Chelsea's doors to the needs of the residents of Fanwood; by allowing local organizations to hold meetings in the facility; and by welcoming the emergency management services of the Borough to use the facility as a cooling and heating station during extreme weather and offering meals and overnight accommodations to Fanwood's Police Officers during Hurricanes Irene and Sandy, and

WHEREAS, JENNIFER RICCI is a recipient of the Fanwood Police Benevolent Association's

Silver Award and has received other acknowledgements for her generous spirit, and

WHEREAS, Fanwood was blessed with a caring, compassionate, competent individual who was committed to the health and welfare of the residents in the Chelsea facility and extended these attributes to the Borough to the needs of the Fanwood Community, and

WHEREAS, JENNIFER, by setting a bar of excellence, will be gratefully missed by the Fanwood leadership, emergency management personnel and the residents of Fanwood.

NOW, THEREFORE, BE IT RESOLVED I, Colleen Mahr, Mayor of the Borough of Fanwood, do hereby proclaim December 19, 2016, **JENNIFER RICCI DAY**, in the Borough to recognize her accomplishments; to thank her for her support and assistance during the seventeen years of her leadership at the Chelsea at Fanwood; to wish her happiness shared with her family and success in all her future endeavors.

BE IT FURTHER RESOLVED that a copy of this proclamation be spread across the minutes of this meeting so that all who follow will know this extraordinary woman, **JENNIFER RICCI**.

The following Proclamation was read at the meeting by Kevin Boris.

**DRIVE SOBER OR GET PULLED OVER
2016**

WHEREAS, impaired drivers on our nation's roads kill more than 10,000 people each year and cost our society more than \$37 billion annually, and

WHEREAS, 29% of motor vehicle fatalities in New Jersey in 2014 were alcohol-related, and

WHEREAS, an enforcement crackdown is planned to combat impaired driving, and

WHEREAS, the season at the end of the year is traditionally a time of social gatherings which often include alcohol, and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over 2016 Year End Holiday Crackdown*, and

WHEREAS, the project will involve increased impaired driving enforcement from December 9, 2016 through January 1, 2017, and

WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways.

NOW, THEREFORE, BE IT RESOLVED that the Fanwood Police Department declares its support for the *Drive Sober or Get Pulled Over 2016 Year End Holiday Crackdown* from December 9, 2016 through January 1, 2017 and pledges to increase awareness of the dangers of drinking and driving.

COUNCIL REPORTS

A. Administration and Finance (Councilman Huegel)

Huegel/Mitchell moved to adopt the Tax Collector's report for November 2016. Motion carried.

Huegel/Mitchell moved to adopt the Payment of Claims for the month of December. Motion carried on the following roll call vote.

PAYMENT OF CLAIMS

BE IT RESOLVED that claims in the amount of \$3,980,736.20 having been listed on the Bill List and recorded in the files of the Borough Hall, and approved by the Chairman of the appropriate Committee, be paid.

FOR: Huegel, Mitchell, Boris, Kranz, McElroy-Barker, Molenaar
AGAINST: None
ABSENT: None
ABSTAINED: None

Councilman Huegel reported for the Fire Department.

B. Public Safety (Councilman Boris)

Councilman Boris praised the Fanwood Police Department for their participation in the capture of a thief.

C. Public Works (Councilman Molenaar)

Councilman Molenaar reported for Public Works.

D. Land Use and Historic Preservation (Councilwoman McElroy-Barker)

Councilwoman McElroy-Barker reported for the Recreation Commission.

E. Recreation and Community Services (Councilman Kranz)

Councilman Kranz reported for the Board of Health, TV 35 and stated that a program guide will be forthcoming shortly.

F. Health and Senior Citizens (Councilwoman Mitchell)

Councilwoman Mitchell reported for the Shade Tree Commission, the Library and Rescue Squad.

MEETING OPEN TO THE PUBLIC (Agenda Items Only)

Mitchell/Huegel moved to open the meeting to the public. Motion carried.

OLD BUSINESS

A. Administration and Finance (Councilman Huegel)

Ordinance 16-19-S

Huegel/Kranz moved to open the Public Hearing on Ordinance 16-19-S. Motion carried.

No one spoke.

Huegel/Kranz moved to close the public hearing. Motion carried.

Huegel/Kranz moved to adopt Ordinance 16-19-S on second reading. Motion carried on the following roll call vote.

**BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER
16-01-S FINALLY ADOPTED BY THE BOROUGH COUNCIL OF
THE BOROUGH OF FANWOOD, NEW JERSEY ON MARCH 7,
2016**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF FANWOOD, IN THE COUNTY OF UNION, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The Bond Ordinance of the Borough Council of the Borough of Fanwood, in the County of Union, New Jersey (the “Borough”) entitled “Bond Ordinance Providing An Appropriation Of \$965,000 For Various Capital Improvements For And By The Borough Of Fanwood In The County Of Union, New Jersey And, Authorizing The Issuance Of \$489,250 Bonds Or Notes Of The Borough For Financing Part Of The Appropriation” finally adopted on March 7, 2016 (the “Ordinance”) is hereby incorporated by reference in its entirety.

Section 2. Sections 3(a)(1) and 3(a)(4) of the Ordinance is hereby amended in its entirety as follows:

<u>Improvements</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
1. Various road improvements including but not limited to Madison Avenue, including curbs and sidewalks, including milling and paving, including all work or materials necessary therefor or incidental thereto.	\$650,000	\$218,500	20 years
4. Streetscape on South Avenue between Martine Avenue and Terrill Road, including all work or materials necessary therefor or incidental thereto.	200,000	190,000	15 years

The Ordinance is hereby further amended by deleting the reference of 17.90 years for the useful life and substituting in lieu thereof 16.94 years.

Section 3. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolutions in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 4. This Section 4 constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Borough reasonably expects to pay expenditures with respect to the Improvements prior to the date that the Borough incurs debt obligations under this Bond Ordinance. The Borough reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the

Borough under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$489.250.

Section 5. All other provisions of the Ordinance shall remain unchanged.

Section 6. This amendatory bond ordinance shall take effect twenty days after the first publication thereof after final adoption as provided by Local Bond Law.

Introduced: December 5, 2016
Public Hearing
And Adoption: December 19, 2016

FOR: Huegel, Kranz, Boris, McElroy-Barker, Mitchell, Molenaar
AGAINST: None
ABSENT: None
ABSTAINED: None

NEW BUSINESS

A. Administration and Finance (Councilman Huegel)

Resolution 16-12-198

Molenaar/Kranz moved to remove Resolution 16-12-198 from the consent agenda. Motion carried.

Huegel/Mitchell moved to amend Resolution 16-12-198. Motion carried.

Huegel/Mitchell moved to adopt amended Resolution 16-12-198. Motion carried on the following roll call vote.

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF FANWOOD, COUNTY OF UNION, STATE OF NEW JERSEY
SUPPORTING THE RENOVATION AND
EXPANSION OF THE FANWOOD MEMORIAL LIBRARY**

WHEREAS, the governing body recognizes the importance of libraries in communities as a place of education, enrichment, and community gathering space, and

WHEREAS, the governing body recognizes that the Fanwood Memorial Library is the most frequently used and visited public facility located within the Borough, and

WHEREAS, it is recognized that the Fanwood Memorial Library is a facility in need of renovation, technological updates, and expansion to meet the needs of all of its residents within the Borough of Fanwood, and

WHEREAS, the governing body wishes to update and make the Fanwood Memorial Library a place for learning, community gathering, cultural enrichment and a destination equipped with all of the technological enhancements of a modern, 21st century library facility for all of its residents, and

WHEREAS, the governing body authorizes the Fanwood Memorial Library Board of Trustees to start to raise funds based on these renovation and expansion plans presented to the Governing Body so as to mitigate the full cost to the taxpayers of the Borough.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Fanwood, County of Union, State of New Jersey, do hereby endorse the renovation and expansion of the Fanwood Memorial Library to meet the needs of its residents.

FOR: Huegel, Mitchell, Boris, McElroy-Barker, Molenaar
AGAINST: None
ABSENT: None
ABSTAINED: Kranz

Resolution 16-12-182

Huegel/Boris moved to adopt Resolution 16-12-182. Motion carried on the following roll call vote.

BE IT RESOLVED by the Borough Council that the Mayor and Clerk are hereby authorized to sign a Redevelopment Agreement and Financial Agreement with Station Square At Fanwood Urban Renewal LLC as approved by Borough Council and Borough Attorney.

FOR: Huegel, Boris, Kranz, McElroy-Barker, Mitchell, Molenaar
AGAINST: None
ABSENT: None
ABSTAINED: None

Resolution 16-12-183

Huegel/Mitchell moved to adopt Resolution 16-12-183. Motion carried on the following roll call vote.

WHEREAS, the Borough is participating in partnering with the Township of Scotch Plains and the Scotch Plains Fanwood Board of Education by the submission of an application to Union County for its 2016 Union County Kids Recreation Grant for field improvements at Terrill Middle School as a shared service, and

WHEREAS, Borough Council approved the Borough’s share of this shared services project through Resolution 16-08-118 for Phase I, in the amount of \$4,472.50, 20% of the total contract amount, for engineering design services, and

WHEREAS, it became necessary to increase the amount to be shared by the three entities to \$24,725, due to the grant amount received from Union County, thereby increasing the Borough’s share to \$4945, an increase of \$472.50.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council hereby authorizes the amount for Fanwood to participate in the improvements to Terrill Middle School fields to \$4945.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Borough Treasurer, the Scotch Plains Fanwood Board of Education and the Township of Scotch Plains.

FOR: Huegel, Mitchell, Boris, Kranz, McElroy-Barker, Molenaar

AGAINST: None
ABSENT: None
ABSTAINED: None

Resolution 16-12-184

Huegel/Kranz moved to adopt Resolution 16-12-184. Motion carried on the following roll call vote.

WHEREAS, Borough Council awarded a contract for curbside pick-up of recyclables to Plainfield Municipal Utilities Authority in 2016 based on an estimated number of 2481 carts, and

WHEREAS, it was necessary to increase the amount of carts to 2400 to cover the needs of the Borough thereby increasing the cost of maintenance to \$85.62/month or \$1,027.44 annually.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council that the annual maintenance cost of \$1,027.44 be added to the annual cost of the contract to cover the charge for the additional carts for an amended annual cost of \$127,703.40.

FOR: Huegel, Kranz, Boris, McElroy-Barker, Mitchell, Molenaar
AGAINST: None
ABSENT: None
ABSTAINED: None

Resolution 16-12-185

Huegel/Mitchell moved to adopt Resolution 16-12-185. Motion carried on the following roll call vote.

WHEREAS, a duplicate payment exists on the following line item:

Current Owner	Address	Amount	Blk/Lot
Gevry, D & R	143 Hunter Avenue	\$2,783.69	27/13

NOW, THEREFORE, BE IT RESOLVED the Tax Collector is hereby authorized to refund this duplicate payment to the prior homeowner per request on file.

FOR: Huegel, Mitchell, Boris, Kranz, McElroy-Barker, Molenaar
AGAINST: None
ABSENT: None
ABSTAINED: None

Resolution 16-12-186

Huegel/Kranz moved to adopt Resolution 16-12-186. Motion carried on the following roll call vote.

WHEREAS, the three year contract for the Borough Engineer, appointed through Resolution 13-08-123, has expired and the Borough Council desires to extend the contract.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council that the aforesaid contract is hereby extended to January 31, 2017

FOR: Huegel, Kranz, Boris, McElroy-Barker, Mitchell, Molenaar

AGAINST: None
ABSENT: None
ABSTAINED: None

Resolution 16-12-187

Huegel/Molenaar moved to adopt Resolution 16-12-187. Motion carried on the following roll call vote.

WHEREAS, the following Current Fund Emergency Appropriation balance remains unexpended:

Borough of Fanwood Tax Maps \$25,000.00

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances need not be raised in the 2016 Current Fund Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Fanwood in the County of Union, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the above listed unexpended balances of the Current Fund be canceled.

Resolution No. 16-12-187

Offered by Huegel

Seconded by Molenaar

Adopted: December 19, 2016

FOR: Huegel, Molenaar, Boris, Kranz, McElroy-Barker, Mitchell
AGAINST: None
ABSENT: None
ABSTAINED: None

Resolution 16-12-188

Huegel/Mitchell Molenaar to adopt Resolution 16-12-188. Motion carried on the following roll call vote.

WHEREAS, an emergency has arisen with respect to COAH Legal Fees and no adequate provision was made in the 2016 budget for the aforesaid purpose, and

WHEREAS, N.J.S. 40A:4-46 provides for the creation of an emergency Appropriation for the purpose above mentioned, and

WHEREAS, the total amount of emergency appropriation(s) created including the appropriation to be created by this resolution in Legal O&E \$50,000.00, and three percent of the total operations in the budget for the year are \$250,698.59

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Fanwood, County of Union, State of New Jersey (not less than two-thirds of all the Members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-48 that:

1. An emergency appropriation is and the same is hereby made for in the amount of \$50,000.00.

2. That said emergency appropriation shall be provided in full in the 2017 budget.
3. That two certified copies of this resolution be filed with the Director of Local Government Services.

Resolution No. 16-12-188

Offered by Huegel

Seconded by Molenaar

Adopted: December 19, 2016

FOR: Huegel, Molenaar, Boris, Kranz, McElroy-Barker, Mitchell

AGAINST: None

ABSENT: None

ABSTAINED: None

Resolution 16-12-189

Huegel/Mitchell moved to adopt Resolution 16-12-189. Motion carried on the following roll call vote.

WHEREAS, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the 2016 year budget: and

WHEREAS, there appear to be surplus funds in the following accounts over and above the amount deemed to be necessary to fulfill the purpose of the appropriation for the balance of the 2016 year budget: and

NOW, THEREFORE BE IT RESOLVED, the Chief Financial Officer is hereby authorized and directed to make the following transfers:

FROM:

Salary Adjustment	\$9,686.39	Administration S&W	\$3,000.00
Finance O&E	\$7,500.00	Sanitation S&W	\$4,860.00
Court S&W	\$3,994.61	Gasoline & Diesel	\$15,000.00
Right to Know O&E	\$1,000.00	Right to Know S&W	\$1,000.00
Municipal Alliance	\$2,500.00		

FROM: OUTSIDE CAP

Matching Grant	\$11,000.00
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TO:

Public Works S&W	\$22,000.00	Finance S&W	\$700.00
Tax Assessor S&W	\$35.00	Zoning S&W	\$40.00
Fire Sub Code S&W	\$15.00	Plumbing S&W	\$300.00
Building S&W	\$720.00	Electric S&W	\$20.00
Crossing Guards S&W	\$4,500.00	Shade Tree O&E	\$875.00
Environmental S&W	\$5.00	Park & Rec. S&W	\$1,440.00
Legal O&E	\$8,500.00	Credit Card	\$1,000.00
Administration O&E	\$5,000.00	Health Benefit Waiver	\$891.00

TO: OUTSIDE CAP

Capital Improvement Fund \$8,500.00

FOR: Huegel, Mitchell, Boris, Kranz, McElroy-Barker, Molenaar
AGAINST: None
ABSENT: None
ABSTAINED: None

Resolution 16-12-190

Huegel/Molenaar moved to adopt Resolution 16-12-190. Motion carried on the following roll call vote.

WHEREAS, Rogut & McCarthy LLC was awarded the contract for Borough Attorney through Resolution 16-01-08 in the amount of \$125,000.00, and

WHEREAS, this amount did not take into consideration the amount of work that was involved in the Council on Affordable Housing litigation that the firm was able to successfully finalize for the Borough and makes it necessary to increase Rogut & McCarthy’s fee \$50,000.00 in 2016 to cover this cost.

NOW, THEREFORE, BE IT RESOLVED the Borough Council hereby authorizes the increase of \$50,000.00 to the original contract.

FOR: Huegel, Molenaar, Boris, Kranz, McElroy-Barker, Mitchell
AGAINST: None
ABSENT: None
ABSTAINED: None

Resolution 16-12-191

Huegel/Mitchell moved to adopt Resolution 16-12-191. Motion carried on the following roll call vote.

FORM OF RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJS 40A:87

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Fanwood in the County of Union, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2016** in the sum of **\$5,000.00** which is now available from **2016 Drive Sober Or Get Pulled Over** in the amount of **\$5,000.00**

BE IT FURTHER RESOLVED, that the like sum of **\$5,000.00** is hereby appropriated under the caption **2016 Drive Sober Or Get Pulled Over** , and

BE IT FURTHER RESOLVED that the above is the result of funds from the **State of New Jersey** in the amount of **\$5,000.00**

Resolution No. **16-12-191**

Offered by Huegel

Seconded by Mitchell

Adopted: December 19, 2016

FOR: Huegel, Mitchell, Boris, Kranz, McElroy-Barker, Molenaar

AGAINST: None

ABSENT: None

ABSTAINED: None

Resolution 16-12-192

Huegel/Mitchell moved to adopt Resolution 16-12-192. Motion carried on the following roll call vote.

WHEREAS, Millennium Strategies was awarded the contract as Grant Consultant through Resolution 16-01-21, at a of \$20,000.00, and

WHEREAS, Millennium Strategies has process grants for the Borough which required additional time and effort exceeding the amount of the contract, in the amount of \$5,000.00, services that have enabled the Borough to receive grants.

NOW, THEREFORE, BE IT RESOLVED the Borough Council hereby authorizes the additional fee of \$5,000.00 to the contract of Millennium Strategies.

FOR: Huegel, Mitchell, Boris, Kranz, McElroy-Barker, Molenaar

AGAINST: None

ABSENT: None

ABSTAINED: None

Resolution 16-12-193

Huegel/Mitchell moved to adopt Resolution 16-12-193. Motion carried on the following roll call vote.

WHEREAS, Palumbo & Renaud received the contract for Tax Appeal Attorney through Resolution 16-07-101 in the amount of \$5,000.00, and

WHEREAS, this amount did not take into consideration the number of processed tax appeals the firm was able to successfully finalize for the Borough, and makes it necessary to increase Palumbo and Renaud’s fee \$6,000.00 in 2016.

NOW, THEREFORE, BE IT RESOLVED the Borough Council hereby authorizes the increase of \$6,000.00 to the original contract.

FOR: Huegel, Mitchell, Boris, Kranz, McElroy-Barker, Molenaar

AGAINST: None

ABSENT: None

ABSTAINED: None

Resolution 16-12-194

Huegel/Kranz moved to adopt Resolution 16-12-194. Motion carried on the following roll call vote.

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to recent alcoholism and drug abuse in communities throughout New Jersey, and

WHEREAS, the Fanwood Council of the Borough of Fanwood, County of Union, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages and therefore has an established Municipal Alliance Committee, and

WHEREAS, the Fanwood Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community, and

WHEREAS, the Fanwood Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of union.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Fanwood, County of Union, State of New Jersey hereby recognizes the following:

1. The Fanwood Borough council does hereby authorize submission of a strategic plan for the Fanwood Municipal Alliance grant for fiscal year July 1, 2017 - June 30, 2018 in the amount of:

DEDR	\$32,836
Cash Match	\$ 8,209
In-Kind	\$24,627

2. The Fanwood Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

FOR: Huegel, Kranz, Boris, McElroy-Barker, Mitchell, Molenaar

AGAINST: None

ABSENT: None

ABSTAINED: None

B. Public Safety(Councilman Boris)

Resolution 16-12-195

Boris/Huegel moved to adopt Resolution 16-12-195. Motion carried on the following roll call vote.

WHEREAS, George Church Inc. has submitted an application for a 2017 Towing License and paid the appropriate fee, and

WHEREAS, the Police Department has recommended the approval of said license.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Fanwood that a 2017 Towing License be issued to George Church Inc. contingent upon the receipt of a certificate of insurance naming the Borough as additional insured for the period January 1, 2017 to December 31, 2017.

FOR: Boris, Huegel, Kranz, McElroy-Barker, Mitchell, Molenaar
AGAINST: None
ABSENT: None
ABSTAINED: None

C. Public Works (Councilman Molenaar)

Resolution 16-12-196

Molenaar/Huegel moved to adopt Resolution 16-12-196. Motion carried on the following roll call vote.

WHEREAS, it is necessary to have bituminous concrete core sampling performed to assist in the design of the road improvements to Poplar Place, and

WHEREAS, KeyTech, 210 Maple Place, Keyport, NJ, 07735 submitted a proposal in the amount of \$950.00 to perform this testing and it is recommended by the Borough Engineer that the contract be awarded.

NOW, THEREFORE, BE IT RESOLVED by Borough Council that KeyTech be awarded the contract to perform core testing on Poplar Place in an amount not to exceed \$950.00.

FOR: Molenaar/Huegel, Boris, Kranz, McElroy-Barker, Mitchell
AGAINST: None
ABSENT: None
ABSTAINED: None

D. Land Use and Historic Preservation (Councilwoman McElroy-Barker)

Resolution 16-12-197

McElroy-Barker/Molenaar moved to adopt Resolution 16-12-197. Motion carried on the following roll call vote.

WHEREAS, the Mayor and Council have a need to acquire services of an Architect for services (“Services”), by means of a fair and open contract procedure pursuant to the provisions of N.J..S.A. 19:44A-20.5, and

WHEREAS, DeBiasse & Seminara submitted a proposal to design the improvements to the Fanwood Community House and was determined to be a Qualified Respondent for the Services, and

WHEREAS, DeBiasse & Seminara has previously served as an architect for the Borough of Fanwood and the Mayor and Council have determined to retain said firm.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fanwood that,

DeBiassi & Seminara, 1955 Washington Valley Road, Martinsville, NJ 08836, hereby is appointed as Architect for the improvements to the Fanwood Community House.

BE IT FURTHER RESOLVED that a copy of the attached notice be printed once in The Times of Scotch Plains within 10 days of this date.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be, and hereby are, authorized to enter into a contract with DeBiassse & Seminara in accordance with the terms of this Resolution and the attached Notice approved by the Borough Attorney.

**NOTICE OF AWARD
OF CONTRACT FOR PROFESSIONAL SERVICES
BY THE BOROUGH OF FANWOOD
RESOLUTION 16-12-197**

CONTRACTOR: DeBiasse & Seminara
1955 Washington Valley Road
Martinsville, NJ 08836

NATURE OF SERVICE: Architectural Services/Fanwood
Community House

DURATION: For a period ending no later
than June 30, 2017

FEE: Not to exceed \$9,320.00

A copy of this Resolution and Contract relating to the services are on file and available for public inspection in the office of the Borough Clerk.

FOR: McElroy-Barker, Molenaar, Boris, Huegel, Kranz, Mitchell
AGAINST: None
ABSENT: None
ABSTAINED: None

MEETING OPEN TO THE PUBLIC

Mitchell/Kranz moved to open the meeting to the public. Motion carried.
 Richard Szeto, Forest Road, Acting President of the Library, thanked the Mayor and Council for amending the resolution in support of the improvements to the Library.
 Mike Lewis, 41 Beech Avenue, stated that pet licenses are due in January. Mr. Lewis also stated that there is increased pedestrian traffic on South Avenue not North Avenue. Also, 2nd and 3rd Streets on LaGrande Avenue need flashing signs for crosswalks and needs to be addressed.

Mitchell/Kranz moved to close the meeting to the public. Motion carried.

Mayor Colleen Mahr made comments about Fanwood’s accomplishments in 2016.

COUNCIL COMMENTS

Councilman Boris stated that he is looking for a new and improved year in 2017.

Councilman Kranz thanked the voters for allowing him to return to office.

Councilwoman Mitchell and Huegel wished all a Merry Christmas, Happy Hanukah, Happy New Year.

Councilwoman McElroy-Barker thanked Council for a very rewarding year.

Councilman Molenaar stated that he was looking forward to working with the Library and considering the flashing signs on LaGrande and 2nd and 3rd Streets in 2017. Happy New Year.

ADJOURNMENT

Mitchell/Boris moved to adjourn at 8:45 pm. Motion carried.

Respectfully submitted,

Eleanor McGovern
Borough Clerk