

**BOROUGH OF FANWOOD  
MAYOR AND COUNCIL SPECIAL MEETING  
JUNE 25, 2018**

This Special Meeting of the Mayor and Council was held on June 25, at Fanwood Borough Hall, 75 North Martine Avenue, Fanwood, NJ at 7:02 pm.

Mayor Colleen Mahr presided and stated; I hereby announce and request that such be included in the minuets of this meeting that notice of the time, place and date of the meeting has been prominently posted on the bulletin board at the Borough Hall, mailed to The Times, the Star Ledger, the Courier News, Alternate Press, filed with the Borough Clerk and mailed to any person requesting the same in accordance with the requirements of the Open Public Meetings Act.

Present: Russell Huegel, Tom Kranz, Erin Mcelroy-Barker, Katherine Mitchell,  
Jack Molenaar, Anthony Carter arrived later.  
Absent: None  
Also Present: Colleen Mahr, Eleanor McGovern, Frederick Tomkins, Daniel McCarthy

Mayor Mahr stated that this meeting was being held to hold an Executive Session relating to negotiations and personnel, a public hearing on the 2018 Municipal Budget, adopt a resolution relating to amendments to the budget, adopt a resolution relating to an agreement with the Township of Scotch Plains and a resolution increasing the Recreation Director's salary.

**EXECUTIVE SESSION**

Molenaar/Huegel moved to open the Executive Session to discuss negotiations and personnel. Motion carried.

Molenaar/Kranz moved to return to the normal order of business. Motion carried.

**OLD BUSINESS**

**A. Administration and Finance (Councilman Kranz)  
Public Hearing on the 2018 Municipal Budget.**

Kranz/Mitchell moved to open the Public Hearing on the 2018 Municipal Budget. Motion carried.  
No one spoke,  
Kranz/Mitchell moved to close the Public Hearing. Motion carried.

**Amendments to the 2018 Municipal Budget**

**Resolution 18-06-118**

Kranz/Mitchell moved to adopt Resolution 18-96-118. Motion carried on the following roll call vote.

**RESOLUTION 18-06-118**

**WHEREAS**, the local municipal budget for the year 2018 was approved on the 21<sup>st</sup> day of May, 2018; and

**WHEREAS**, the public hearing on said budget has been held as advertised; and  
**WHEREAS**, it is desired to amend said approved budget;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Fanwood, in the

County of Union, State of New Jersey, that the following amendments to the approved budget of 2018 be made:

	<b>From</b>	<b>To</b>
<b>Anticipated Revenues</b>		
3. Miscellaneous Revenues – Section D		
Township of Scotch Plains Shared Services Agreement DPW Director	12,000.00	24,000.00
Total Section D	36,276.00	48,276.00
Miscellaneous Revenue – Section F		
Preserve Union County – Carriage House	4,000.00	2,000.00
Clean Communities Program	0	12,720.70
Total Section F	55,661.59	66,382.29
Total Miscellaneous Revenue	2,157,675.50	2,180,396.20
5. Subtotal General Revenues	3,380,675.50	3,403,396.20
6. Amount to Be Raised by Taxes for Support of Municipal Budget	6,143,481.31	6,139,495.43
Total Amount to Be Raised for Support of Municipal Budget	6,552,018.19	6,548,132.31
7. Total General Revenues	9,932,693.89	9,951,528.51
8. General Appropriations		
Streets and Roads		
Road Repairs and Maintenance		
Salaries and Wages	560,000.00	548,000.00
Parks and Playgrounds		
Salaries and Wages	23,000.00	30,000.00
Total Deductions Within “CAPs”	6,509,058.56	6,504,058.56
Total Operations Including Contingent	6,510,058.56	6,505,058.56
Detail:		
Salaries and Wages	3,250,100.00	3,245,100.00
Other Expenses	3,259,958.56	3,259,958.56
(E) Defunded Changes and Other Statutory Expenditures Within “CAPs”		
(2) Statutory Expenditures		
Additional PERS Bill For Retroactive Contribution	0	1,114.12
Total Deferred Changes and Statutory Expenditures Within “CAPs”	873,883.84	874,997.96
(H-1) Total General Appropriations for Municipal Proposes Within “CAPs”	7,383,942.40	7,380,056.52
Operations Excluded From “CAPs”		
Interlocal Municipal Services Agreements		
Township of Scotch Plains DPW Director – Salaries & Wages	12,000.00	24,000.00
Total Interlocal Municipal Service Agreements	36,276.00	48,276.00
Public and Private Programs Offset by Revenues Clean Communities Program	0	12,720.70
Matching Funds for Grants	10,000.00	8,000.00
Total Public and Private Programs Offset by Revenue	69,238.29	79,958.99

Total Operations Excluded From "CAPs"	922,751.29	933,471.99
Detail:		
Salaries & Wages	24,276.00	24,276.00
Other Expenses	896,475.29	909,195.99
(H-2) Total General Appropriates for Municipal Purposes Excluded Form "CAPs"	2,148,751.29	2,159,471.99
Total General Appropriates – Excluded From "CAPs"	2,148,751.29	2,171,471.99
(L) Subtotal General Appropriations	9,532,693.69	9,551,528.51
9. Total General Appropriations	9,932,693.69	9,951,528.51

	From	To
<b>Municipal Open Space, Recreation, Farmland and Historic Preservation Trust Fund</b>		
Dedicated Revenues from Trust Fund Amount to be Raised by Taxation	12,000.00	22,945.00
Total Trust Fund Revenues	12,000.00	22,945.00
Appropriations		
Maintenance of Lands for Recreation and Conservation		
Other Expenses	0	2,500.00
Reserve for Future Use	12,000.00	20,445.00
Total Trust Fund Appropriations	12,000.00	22,945.00

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be filed forthwith with the Director of the Division of Local Government Services for approval.

A Public Hearing will be held on the Amendments to the Municipal Budget on July 2, 2018.

FOR:           Kranz, Mitchell, Huegel, Mcelroy-Barker, Molenaar  
 AGAINST:   None  
 ABSENT:     Carter  
 ABSTAIN:   None

Anthony Carter arrived at 7:20 pm.

**NEW BUSINESS**

**A. Public Works (Councilman Molenaar)**

**Resolution 18-06-119**

Molenaar/Kranz moved to adopt Resolution 18-06-119. Motion carried on the following roll call vote.

**WHEREAS**, the Borough Council is desirous of extending the Shared Services Agreement with the Township of Scotch Plains to provide the services of Fanwood’s Department of Public Works Director to oversee the day to day operations of the Scotch Plains Department of Public Works, on a part time basis, for the period July 1, 2018 to December 31, 2018, for a sum of \$12,000.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Fanwood Borough Council that the Mayor

and Clerk are hereby authorized to sign a Shared Services Agreement with the Township of Scotch Plains to provide the services of the Fanwood Director of Public Works.

FOR: Molenaar, Kranz, Carter, Huegel, Mcelroy-Barker, Mitchell  
AGAINST: None  
ABSENT: None  
ABSTAIN: None

**B. Recreation and Community Services (Councilwoman Mcelroy-Barker)**

**Resolution 18-06-120**

**The Municipal Clerk was directed to add the sources of funds to support this increase.**

Mcelroy-Barker/Molenaar moved to adopt Resolution 18-06-120. Motion carried on the following roll call vote.

**WHEREAS**, 2018 Salary Ordinance 18-05-S includes salary ranges for certain employees.

**WHEREAS**, funding for this salary increase will be as follows: \$30,000 charged to the Recreation Commission’s operating budget and \$4,000 to be charged to the Recreation Trust.

**NOW, THEREFORE, BE IT RESOLVED** the following position and base salary are hereby established by the Borough Council of the Borough of Fanwood:

<b>POSITION</b>	<b>SALARY</b>
Recreation Director	\$34,000

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Treasurer to make the proper salary adjustments retroactive to May 1, 2018.

FOR: Mcelroy-Barker, Molenaar, Carter, Huegel, Kranz, Mitchell  
AGAINST: None  
ABSENT: None  
ABSTAIN: None

**PRIVILEGE OF THE FLOOR BY THE PUBLIC**

Huegel/Kranz moved to open the meeting to the public. Motion carried.

Mike Lewis had questions on the tonnage grant received by the Borough. His questions were addressed by Fred Tomkins.

Mitchell/Kranz moved to close the meeting to the public. Motion carried.

**ADJOURNMENT**

Molenaar/Kranz moved to adjourn at 8:25 pm. Motion carried.

Respectfully submitted,

Eleanor McGovern  
Borough Clerk

