

MINUTES OF THE FANWOOD SHADE TREE COMMISSION

Date: January 24, 2018

As presiding officer, I hereby announce and request such be included in the minutes of this meeting that the notice of the time, place and date of this meeting has been prominently posted on the bulletin board at the Borough Hall, mailed to The Times and The Courier News, filed with the Borough Clerk and mailed to any person requesting the same in accordance with the requirements of the Open Meetings Act. The regular monthly meeting of the Shade Tree Commission was called to order by Chairman Steve Falco at 7:00pm

1. ROLL CALL

Chairman	Steve Falco	Present
Commissioner	Joanne Muoio	Present
Commissioner	Adele Kenny	Present
Commissioner	Tom Plante	Present
Commissioner	Dean Talcott	Present
Commissioner	Claudia Heffner	Present
Councilman	Kathy Mitchell	Present
Alternate	Michelle Gardella	Present

2. MINUTES

The minutes of the December 20, 2017 meeting were approved

3. CORRESPONDENCE

Annual re-organization

Steve Falco was elected as Chairman

Secretarial responsibilities are shared on a rotating schedule as listed in the December 2017 minutes.

Kathy Mitchell will continue as Council liaison to the commission.

Commissioners are assigned to the four quadrants of the community as follows: Tom Plante – NE;

Joanne Muoio – SE; Dean Talcott – SW; and Steve Falco - NW

2018 bidding process

Bids are out for the yearly bidding process. At least 10 bids are expected for the year-round contractor work.

2018 budget

The Council has requested 2018 budget requests be reduced by 10%. The commission's budget request is \$50,760.00

4. BILLS FOR PAYMENT - none

5. BIDS RECEIVED - none

6. REPORTS BY COMMISSIONERS

Mr. Falco – The 2018 Shade Tree Commission agenda for the year was reviewed. Monthly meeting will continue to be on the 4th Wednesday of the month at 7:00pm.

Commission work includes selection of contractor for tree work; on-going tree maintenance; hazard tree identification; and spring and fall tree planting

Special events include: Tree mulching workshop in April; Tree ID workshop in April; Arbor Day and Poetry Contest, April 27; Fanny Wood Day in September; Annual Shade Tree Conference in October – providing an opportunity to earn continuing education credits

Councilwoman Kathy Mitchell mentioned the County Environmental Fair held at Cedar Brook Park as an opportunity to share information with the public.

Other opportunities to share information include the quarterly Fanwoodian and local news articles.

Ms. Muoio – no report

Ms. Kenny – mentioned the poetry contest scheduled for Arbor Day

Mr Plante – no report

Mr. Talcott – no report

Ms Heffner – Ms. Heffner will be working on a tree inventory for the commission

Ms Mitchell – Ms. Mitchell update the commission on construction in town. Comments were also made on the condition of local roads

Ms Gardella – no report

7. OTHER BUSINESS

Forest Road Park – update. No action has been taken on the recommendations provided to the Recreation commission.

Trees around train station – the Ailanthus trees are growing in such precarious places that it isn't possible to plant any substitute trees. They will be left as is.

Work with the Environmental Commission to identify and label trees on borough property (Borough Hall, Carriage House and Carriage House Park) and creation of a brochure remains a goal.

Spring Tree Planting (approx.. 20 trees) –

- A. identify locations for trees (210 Corielle, First street where stump was removed)
- B. list of trees: Zelkova, willow oak, Ginko (male); littleleaf Linden; Crabapple; Bald Cypress; Black gum; Japanese tree lilac; Redbud; Golden rain tree; and Horsechestnut were suggested.

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:10pm

9. NEXT MEETING

The next meeting is scheduled for Wednesday, February 28, 2018.