

MINUTES OF THE FANWOOD SHADE TREE COMMISSION

Date: November 14, 2018

As presiding officer, I hereby announce and request such be included in the minutes of this meeting that the notice of the time, place and date of this meeting has been prominently posted on the bulletin board at the Borough Hall, mailed to The Times and The Courier News, filed with the Borough Clerk and mailed to any person requesting the same in accordance with the requirements of the Open Meetings Act. The regular monthly meeting of the Shade Tree Commission was called to order by Chairman Steve Falco at 7:00pm

1. ROLL CALL

Chairman	Steve Falco	Present
Commissioner	Joanne Muoio	Present
Commissioner	Adele Kenny	Present
Commissioner	Tom Plante	Absent
Commissioner	Dean Talcott	Present
Councilman	Kathy Mitchell	Present
Alternate	Claudia Heffner	Present
Alternate	Michelle Gardella	Absent

2. MINUTES

The minutes of the July 25 and September 26, 2018 meetings were approved.

3. CORRESPONDENCE

- Two letters were received from the family and / or the homeowner of 156 North Martine Avenue regarding the walnut tree on the Woodland Avenue side of the property. A discussion ensued whereby a decision was reached to consult outside resources.
- A letter was received from Ms. Lisanti of 230 Belvidere Avenue requesting a new tree to replace those that have been removed.

4. BILLS FOR PAYMENT / WORK ORDERS COMPLETED

The following bills were reviewed and approved for payment.

Received	For Work Order	Amount
9.28.18	5.10.18	\$ 2550
9.28.18	5.7.18	\$ 6825
11.7.18	6.4.18	\$ 5475
11.7.18	7.7.18	\$ 7875
11.12.18	5.5.18	\$ 3200

5. BIDS RECEIVED

None

6. REPORTS BY COMMISSIONERS

Mr. Falco reported we have 28 items on our list that are pending completion since no funds are available due to the extensive tree work already completed this year.

Ms. Muoio reported that she very much enjoyed and benefited from the Shade Tree Federation Conference that Ms. Heffner, Mr. Falco and she recently attended. Ms. Muoio is now Core Trained. She noted that a speaker recommended that Commissioners have an email account dedicated to Shade Tree business.

- 447 La Grande Avenue: Ms. Muoio followed up on a realtor's concern regarding the sidewalk and leaning trees at this property. Ms. Muoio shared pictures of the trees and sidewalk from which it was determined that the lean is not enough to warrant removal; options are being considered concerning the sidewalk.

Ms. Kenny – nothing to report

Mr. Plante – absent

Mr. Talcott reported:

- Stumps need to be removed from the corner of Brohm Place and La Grande Avenue and 53 Kempshall Terrace.
- 191 Second Street: a 30" pin oak requires pruning
- 136 Vinton Circle: the tree in question is not within the Borough right of way
- 11 Gere Place: 2 limbs require removal

Ms. Heffner noted that the Shade Tree Federation Conference was very well done.

Councilwoman Ms. Mitchell provided a brief report and will also inquire about funding for bill payment.

Ms. Gardella – absent

7. OTHER BUSINESS

- The Fall Tee planting is scheduled for November 19th; stakes need to be placed.
- Consideration is being given to changing the dates of the meetings. Mr. Falco is talking with Borough Hall regarding room availability.

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:20pm

9. NEXT MEETING

The next meeting is scheduled for Wednesday, December 19, 2018.